CITY OF GAYLORD
PLANNING & ZONING COMMISSION MEETING MINUTES
December 14, 2022

Members Present: Orlin Grack, William Schulte, Steve Boerner, and Chad Muchow
Members Absent: Alice Strobel, Lynn Grochow, and Jerry Gasow
Staff Present: Steve Helget, City Administrator
Others Present: None

1. **Call Meeting to Order**
   The meeting was called to order by Grack at 5:46 p.m.

2. **Approve Agenda**

   Motion was made by Schulte to approve the agenda. Seconded by Muchow and unanimously carried.

3. **Open Forum** – None

4. **Minutes**

   Motion was made by Schulte to approve the minutes from the November 2 and 9, 2022 meetings. Seconded by Boerner and unanimously carried.

5. **Public Hearings** – None

6. **Old Business**

   A. Zoning Code Review and Update

   The Commission reviewed and discussed the I-1, Light Industrial District, and I-2, Heavy Industrial District sections of the Zoning Code.

   Helget proposed reducing the number of industrial districts from three to two. Currently there is only one small section in the I-1 District. Proposed is the current I-1 remain as I-1, the I-2 District to be rezoned to I-1 and the current I-3 be rezoned to I-2. Following some discussion, the Commission consented to reducing the number of industrial districts to two districts: light industrial and heavy industrial.

   The Commission consented to add, Truck Terminals, as conditional use in the I-1 District. Following discussion, the Commission consented to I-1 and I-2 Districts.

7. **Monthly Building Permit Report**

The Commission reviewed the November Building Permit report.

8. **Other Items of Discussion**

Helget stated the Shoreview Lane Addition plat is almost completed and may be on the regular January meeting agenda for consideration. Grack stated the property that the City purchased and annexed in will have to be rezoned from agriculture to industrial. It was agreed this can be completed concurrently with the plat.

9. **Next Meeting**

The next P & Z meeting is scheduled for 5:30 p.m., January 11, 2023.

9. **Adjourn**

There being no further business, motion was made by Muchow to adjourn the meeting. Seconded by Boerner and unanimously carried. The meeting was declared adjourned at 6:36.

Respectfully submitted,

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Steven Helget
Zoning Administrator