



Gaylord Economic Development Authority
Regular Meeting Agenda
Monday, April 9, 2018 (5:30 P.M.)
Please call 237-2338 if you are unable to attend.

I. CALL TO ORDER (5:30 P.M.)

II. AGENDA APPROVAL with any additions or corrections:

1. Approve 4/9/2018 agenda

III. CONSENT AGENDA:

1. Approve minutes for 02/21/18 Neighborhood Meeting – East Ridge Terrace Lots
2. Approve minutes for 03/22/18 GEDA Meeting
3. EDA Fund Balances –

I.	EDA General Money Market Fund	\$ 15,234.74
II.	Sign & Awning Account Balance	\$ 4,107.66
III.	EDA Down Payment Assistance Program Funds	\$ 16,623.80
IV.	Commercial Rehabilitation Loan Program Funds	\$ XXXXXX
	Total:	\$ 35,966.20

IV. MONTHLY REPORTS/UPDATES:

1. Council liaisons
 - a. Homme
 - b. Klein
2. Staff Reports
3. Other Reports

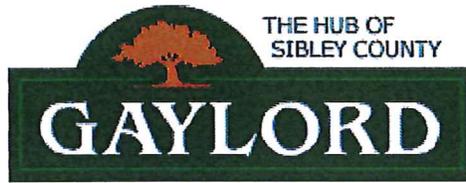
V. UNFINISHED BUSINESS:

1. Housing Update:
 - a. Housing Study
 - b. Minnesota Housing Partnership Institute
2. Conversion of park area to residential lots

VI. NEW BUSINESS:

1. EDA Coordinator position
- 2.

VIII. ADJOURNMENT



Gaylord Economic Development Authority

~Neighborhood Meeting~

Wednesday, February 12, 2018

6:30 P.M., City Hall

Members Present: Doug Parrott (Vice President), Tom Homme (Secretary/Treasurer), Steve Olmstead and Josh Klein.

Members Absent: Chuck Klimmek (President).

Staff Present: Lory Young, (City Administrator) and Colleen Snyder, (Administrative Assistant).

Visitors Present: Chad Muchow; Park Board, Orlin Grack, Avery Grochow, Dale Steinborn, Dan Reich, Jane Rischmiller, Jeremy Serbus, Allie Serbus, Brett Allen, Brayden Allen, Ashlyn Allen, Andrew Allen, Ashley Allen, Charles Templin, Lisa Templin, Jessica Uecker, Cindy Gasow, Jerry Gasow, Joe Charter, Dianna Karau, Jeff Paine, Wanda Paine and Lisa Uecker; Gaylord Hub.

1. **Call meeting to Order**

Doug Parrott, EDA Vice President Parrott called the meeting to order at 6:30 p.m.

Purpose of Neighborhood Meeting

Doug Parrott, EDA Vice President

Parrot explained the purpose of the meeting was to discuss the potential development of East Ridge Terrace, located on 2ND Street East in Gaylord, MN. Lots 11, 12, 13 & 14. The Playground Equipment on Lot 15 would stay. Parrott opened the meeting by welcoming everyone. He also wanted to assure everyone that this development is just a proposed development. No decision has been made at this time. Parrott also wanted to encourage everyone to speak freely at tonight's meeting.

2. **Discussion:**

Dale Steinborn stated roughly ninety-percent of the residents would like to see the green space saved. Brett Allen wanted everyone to know the neighborhood children play football, tag, ghosts in the grave and catch on that green space. Seeing

it developed would mean the safety of the children would be compromised because of crossing the railroad tracks and a busy highway. Lisa Templin, who operates a daycare in her home stated the original play structure was donated by Michael Foods. When it was damaged in a wind storm and removed it was never replaced. Templin was told by the park board they would get new playground equipment but nothing was replaced; she did contact a person from the park board. Templin said there are a lot of children who have used the playground over the past several years. Templin was asked about how many children are in her daycare. She stated thirteen to eighteen depending upon the time of year. Jerry Gasow stated the area residents cleaned up the park and mowed it before the city acquired it; his children played on the equipment and now his grandchildren play on the equipment. Patrick Schlueter would like to see more equipment for the area children to play on, also it would be beneficial if the city extended the thirty mile per hour speed limit or install a crosswalk on the state highway in that area. Schlueter would also like to see more affordable housing in Gaylord. Dale Steinborn commented building a new house by the new school would be a more desirable location. Parrott stated Meadow Woods is a good idea but the city would have to spend a considerable amount of money to develop the street and bring utilities to that area. Steinborn would be interested in purchasing a lot if the city decided to go thru with this development since this area is in his back yard. Jane Rischmiller stated she is passionate about saving the park for the children because sometimes back yards aren't big enough and it would be sad to lose a child due to a busy highway or railroad track.

4. **Closing Remarks**

Parrott thanked everyone for attending tonight's meeting and once again explained this is just a proposed development. Parrott felt it was important for the neighborhood to meet and discuss how they feel about the potential development of these lots in their neighborhood. Parrott explained a decision more than likely will not be made until April or May.

5. **Adjournment**

Parrott adjourned the Neighborhood Meeting at 7:13 p.m.



Gaylord Economic Development Authority
Regular Meeting Agenda
Wednesday, March 22, 2018 (5:30 P.M.)

I. **CALL TO ORDER (5:30 P.M.)**

- II. Pursuant to due call and notice thereof, Doug Parrott (Vice President) called the Gaylord Economic Development Authority meeting to order in Gaylord City Hall at 5:30 P.M.

Members present: Doug Parrott (Vice President), Steve Olmstead and Josh Klein.

Members absent: Chuck Klimmek (President) and Tom Homme (Secretary/Treasurer).

Staff present: Lory Young (City Administrator), Colleen Snyder, (Administrative Assistant).

Staff absent: None.

Guests present: Lisa Uecker (Gaylord Hub).

III. **APPROVE THE AGENDA and any additions or corrections:**

1. Approve 03/22/2018 agenda – Approval was given through consensus.

IV. **CONSENT AGENDA:**

1. Approve minutes for 02/21/18 GEDA Meeting
2. Approve minutes for 02/21/18 Neighborhood Meeting – East Ridge Terrace Lots
3. EDA Fund Balances –

I. EDA General Money Market Fund	\$ 15,234.74
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III. EDA Down Payment Assistance Program Funds	\$ 16,623.80
IV. Commercial Rehabilitation Loan Program Funds	\$ _____
Total:	\$ 35,966.20

Parrott requested the second item, approve minutes for 02/21/18 Neighborhood Meeting – East Ridge Terrace Lots be removed from the 03/22/18 Agenda and discussed at the EDA meeting scheduled for April 9th, 2018 when there is full committee attendance.

Motion by Olmsted, seconded by Klein to approve the consent agenda as amended. Motion carried.

V. **MONTHLY REPORTS/UPDATES:**

1. Council liaisons
 - a. Homme-Absent.

- b. Klein noted Council's approval of the 10th Street project with the three proposed alternates which will affect Meadow Brook as far as future development is concerned. Parrott stated he felt this was a good move on Council's part and would like to take a look at the plans and the specs on the upcoming projects.

2. Staff Reports-

Young reported there will be a Housing Institute Team Meeting with Arlington in New Ulm next week. Parrott asked Young to put this on the Agenda for the next meeting so she can share any information she obtained at the meeting.

3. Other Reports-None.

VI. UNFINISHED BUSINESS:

1. Sign and Awning Application – 325 Main Avenue

Parrott presented the sign and awning application. Parrott noted all requirements were met and he asked for a motion to approve the application.

Motion by Klein, seconded by Olmstead to approve the sign and awning application at 325 Main Avenue. Motion carried.

2. Conversion of green space to residential lots and Neighborhood Meeting (Parrott)-

Olmstead would like to see Gaylord put up another apartment building. At one time the company who built Gaylord Villa was going to put up another apartment building right next to the existing building with a swimming pool in the middle. Olmstead stated it would be beneficial for Gaylord to reach out to the company who built Gaylord Villa to see if they would be interested in putting up that other apartment building especially since the Medical School is coming to Gaylord. Young stated she would call the owners of Gaylord Villa to inquire about another apartment building. Parrott mentioned the Housing Study really will help us determine the direction we should be headed. Klein requested a decision be made soon for the residents of East Ridge Terrace because it was obvious the residents who attended the Neighborhood Meeting were passionate about keeping Lots 11,12,13 & 14 as green space. Klein stated he doesn't want the residents to wait a long time for the decision. Parrott noted EDA President Chuck Klimmek and Board Member Tom Homme will be back for the April 9th, 2018 EDA Meeting and discussion would take place at that time. A decision would not be made at tonight's meeting. Young suggested a Habitat for Humanity House, she will obtain information and present it at the next meeting. Parrott will work with Young to put together a cover sheet regarding the findings of the Neighborhood Meeting.

VII. NEW BUSINESS:

1. None.

VIII. ADJOURNMENT

Motion by Klein, second by Olmstead, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:00 P.M.

Respectfully submitted,

Doug Parrott, EDA Vice President