



CITY OF GAYLORD
CITY COUNCIL MEETING Minutes
 Wednesday, July 15, 2020
 6:30 P.M.

Members Present: Mayor Boeder and Members, Grochow, Muchow, Padilla and Uecker.

Members Absent: Kuphal

Staff Present: Aaron Walton, Walton Law Office; Cathalina Zuniga, Legal Assistant; Lory Young, City Administrator; Charlie Eichten, Gaylord Police Chief; Ty Reimers, Public Works Director Dean Schons and Justen Rose, Gaylord Fire Department and Lori Doering, Deputy Clerk

Visitors Present: Dar Suedbeck; Elizabeth Reishus; Avery Grochow; Ashley Latzke; Jeff Milette; Pauline Marlinski; Sara Burton, JPA Ambulance Manager; and Joe Deis, Gaylord Hub.

1. **Call Meeting to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited by Council and visitors present.

3. **Roll Call – Mayor Boeder** ✓

- Muchow ✓
- Grochow ✓
- Kuphal **O Absent**
- Padilla ✓
- Uecker ✓

4. **Consider 07-15-20 Agenda**

Mayor Boeder asked Young if she wanted to have 11.B. open or closed. Walton stated the statute to be used would be determined depending on what is discussed and could be addressed when we get to 11.B.

COUNCIL MEMBER PADILLA MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE JULY 15th, 2020 AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR BY ROLL CALL, THE MOTION CARRIED.

5. **Comments, Updates, Concerns**

5.A. Citizens – None

- 5.B. Council Members – Muchow asked about the Habitat Lots, Does the city own them or not. Young explained that we have signed purchase agreements for the lots but we have not closed on the lots until we had approved families for the lots. She had met with the Habitat representatives last week and they informed Young that their guidelines have changed as well as their application, and since then they have received three new applications. Walton stated we are well past a closing date so if the City does not want Habitat to have the lots any more, that is a discussion Council can have. Council consensus was to wait until they see what happens with the three new applicants if they are approved.
- 5.C. City Staff – Young explained she received a revised contract from RMC and if council remembers at the workshop, it was discussed about having a third person on during the night shift. RMC added a line in the contract that addresses that and that there would be an added cost of \$10,000.00 to cover that. Young felt it should be approved by a motion. Walton said a Resolution approving the amended contract should be done. Boeder said to put it under 9.A.i. as Resolution Number 2020-41
6. **Consent Agenda**
COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE THE AMENDED CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR BY ROLL CALL, THE MOTION CARRIED.
- 6.A. Minutes
6.A.i. P&Z Meeting, June 10th, 2020
6.A.ii. City Council Work Session Meeting, June 17th, 2020
6.A.iii. City Council Meeting, July 1st, 2020
- 6.B. Accounts Payable
6.B.i. Payment of Accounts Payable – June 26th, - July 10th, 2020
6.B.ii. Payment of Bills to be Ratified – June 27th, - July 10th, 2020
- 6.C. Reports of Officers, Boards, and Commissions
6.C.i. Gaylord Police Department, Monthly Report for June
- 6.D. Other
6.D.i. None
7. **Public Hearings – 7:00 PM**
7.A. None
8. **Communications, Requests, and Petitions**
8.A. Wolverine Meadows Three Week Schedule 7/6/20 – 7/24/20
8.B. Wolverine Meadows Rental Sheet
8.C. CenterPoint Energy Rate Increase
8.D. LMRW/CWMP – Watershed Management Plan
8.E. Updates from the Governor

9. **Department and Committee Reports and Action Items**9.A. Administration Department – Lory Young, City Administrator9.A.i. **Resolution Number 2020-41 – Approve Amended Ambulance Agreement with RMC**

Young explained earlier about the Ambulance contact being amended.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE RESOLUTION NUMBER 2020-41, APPROVING REVISED AMBULANCE AGREEMENT WITH RIDGEVIEW MEDICAL CENTER, ADDING A THIRD PERSON AT NIGHT AT AN ADDED COST OF \$10,000.00 TO THE CONTRACT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. City Services Department – Ty Reimers, Public Works Director9.B.i. Pool Update

Reimers stated things are going pretty well. The largest crowd they had at one time was 190. They added some six-foot marks for the diving boards which seemed to help them to be less crowded.

9.B.ii. Remove & Replace Fire Hydrant near Primo Truck & Trailer Wash & Repair

Reimers said he would like to move a fire hydrant on the corner by Primo Truck wash. They hydrant has been hit, they put barricades up and cones and they also have both been either hit or destroyed. The street sign has also been hit and bent over. They would like to move it across the street to the East so it is out of the way. He obtained a quote of \$13,000.00 to cap and move, but he spoke to Justin Black and he suggested waiting until the Rail Road project next year to wait and add it into that project. Mayor Boeder asked if the people doing the damage are paying for the repairs, Reimers said the problem is we have no idea who is doing it. Council consensus was to wait and do it next year with the Rail Road project. Padilla suggested getting a trail camera up to see who is doing the damage.

9.B.iii. Televising Quote for Lincoln Ave

Reimers stated he obtained a quote from Empire Pipe as council had asked to televise the remaining property owners along the Lincoln project to see if there are any more failed sewer connections. There are 36 services that need to be televised from 6th Street to Melro Avenue or 6,200 lateral feet for a total cost of \$13,260.00.

COUNCIL MEMBER PADILLA MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE TELEVISING LINCOLN AVENUE SEWER CONNECTIONS FROM 6TH STREET TO MELRO AVENUE FOR A TOTAL OF \$13,260.00. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Reimers commented that mosquito spraying would be done tonight. Padilla asked for an update on the grader. Reimers explained that Transit Township decided to go with John Deere instead of CAT so we get \$1,500.00 off on the price. We should get the grader about the end of October.

9.C. Police Department – Charlie Eichten, Police Chief
9.C.i. None

9.D. Ambulance Department – Staci Brandt, Ambulance Captain & Sara Burton, Paramedic
9.D.i. Gaylord Ambulance Update

- None

9.E. Fire Department – Dean Schons, Fire Chief
9.E.i. Gaylord Fire Update

- Update

Schons said for the first 6 months so far, they have had 17 calls; 5 accidents, 6 fire calls and 6 miscellaneous calls. They are back at doing their NFPA required trainings, they have scheduled their physicals and CPR Trainings. They have had no major breakdowns and things are good. Padilla asked if council could get a written report once a month to have in the council packet from now on and Schons agreed to do so.

9.E.ii. Air Packs

Schons reported that the air packs should be replaced every 15 years. The current ones we have will go out in October. They are asking for 14 new packs, 28 tanks to match and 28 face pieces. He obtained two quotes, Scott Equipment at \$96,863.00 and Draeger Company at \$96,792.00. Our current packs are from Scott Equipment and they would like to stay with them, they are a US company made by 3M, Draeger is a German Company. They have had good luck with the Scott Equipment air packs. Dean explained that in the 2020 budget there is \$20,000.00, they have \$41,500.00 in their Special Equipment Fund which is their pull tab monies, the GPL gave them \$14,000.00 to go towards air packs and if the city would budget \$21,500.00 for 2021 they would order their packs at the end of the year and the bill would come after the first of the year.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE QUOTE FROM SCOTT EQUIPMENT FOR AIR PACKS AT A COST OF \$96,863.00 TO BE DELIVERED IN DECEMBER AND THE PAYMENT BEING DUE IN JANUARY OF 2021. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. Unfinished Business

10.A. Resolution Number 2020-40 – 2020 Pavement Repair Project, Justin Black, SEH
Black stated this project would be a one-inch overlay for 9th Street and a block of Oxford and Nicollet. There will be a number of areas that will need patching first. The three quotes do include that patching repair work. The low bidder was William Mueller and Son's at \$68,844.50.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE RESOLUTION NUMBER 2020-40, 2020 PAVEMENT REPAIR PROJECT WITH WILLIAM MUELLER AND SON'S AT \$68,844.50. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.B. Lincoln Avenue Drainage Evaluation & Authorization to Solicit Quotes For The Project – Justin Black, SEH

Black explained this project has been on the radar for a while. It is a drainage ditch that has filled in with sediment. To repair this, we would extend that section of storm sewer pipe further down the ditch system and add some dirt to it with free dirt from the apartment site. The cost estimate is just below \$20,000.00. The County did say they will cost share this project with the city up to fifty percent. Council consensus was to go ahead and obtain quotes with a fifty-fifty cost split.

10.C. Discussion on Pollinator Gardens

Uecker stated if council decides to lean towards this it should be a zoning permit approval process so the Police Department would know and along with that all the adjoining property owners would need to sign off on it. Grochow said she also believes there should be a border or fence around it and it can only a certain size. Muchow said he would like the permit to be a free process. Young said she feels there should be set-back rules also. There should also be language in there that it is native plants only and no noxious weeds. Administration is to work on a permit to bring back to council for approval.

11. New Business

11.A. Special Event Permit – Neisen's Bar

Boeder stated that Neisen's wants to still have his band even though Eggstravaganza has been cancelled. Young stated we did receive a copy of the insurance coverage. Boeder stated the Garden Club is planning to do a hamburger stand. Padilla asked how does it look at the number of people that can attend. Grochow said the outdoor number is 250 and inside the bar is fifty percent inside. Uecker stated she thinks we should close down both ends of the alley.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE SPECIAL EVENTS PERMIT FOR NEISENS BAR WHICH INCLUDES THE CITY PARKING LOT AND THE NORTH ALLEY FOR THE EVENING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11.B. Personnel Issue – Don Boeder, Mayor

Boeder said there is no written complaint on this item only verbal complaints and it was decided to bring it to the whole council and not the personnel committee. Young was given a choice whether or not to have an open or closed meeting. Mayor Boeder stated we will go into closed session, Statue Number 13D.05, Subsection 2. Young asked Walton if Eichten & Doering could stay, Walton stated it depends if it involves them, they can stay, Boeder said it does not and Walton said then they are excused. Council Consensus was to go into closed session at 7:28 p.m.

Members present for the closed session were Mayor Boeder and Members, Muchow, Grochow, Padilla and Uecker, Lory Young, City Administrator; Aaron Walton, City Attorney.

COUNCIL MEMBER GROCHOW MOVED, COUNCIL MEMBER UECKER SECONDED TO CLOSE THE CLOSED MEETING AND RE-OPEN THE OPEN MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

The Time was 7:59 p.m.

There was no summary of the closed meeting provided by Mayor Boeder.

12. **Other**

12.A. None

13. **Closing Comments**

- Council – Padilla asked that the monthly reports from each department be provided to council on a monthly basis. Padilla also said he has been looking at the expenses and there are computers that are marked for COVID, he is not sure if these were budgeted for but stated we need to watch the spending.
- Staff - None

14. **Upcoming Meetings and Events**

- 14.A. Monday July 27th – 7:00 – Fire Department Meeting @ Fire Hall
- 14.B. Wednesday July 29th – 5:30 – P&Z @ City Hall (Special Meeting)
- 14.C. Tuesday August 4th – 6:30 – Ambulance Meeting @ EMS Building
- 14.D. Wednesday August 5th – 6:30 – City Council Meeting @ City Hall
- 14.E. Monday August 10th - 5:30 – EDA Meeting @ City Hall
- 14.F. Monday August 10th – Parks & Rec Meeting @ Library
- 14.G. Wednesday August 12th – 5:30 – P&Z @ City Hall
- 14.H. Thursday August 13th – Noon – Chamber @ Library
- 14. I. Wednesday August 26th – 6:30 - HPC @ Library
- 14.J. Monday August 31st – 7:00 - Fire Department Meeting @ Fire Hall

15. **Adjournment of Regular Meeting**

There being no further business to come before the City Council.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER GROCHOW SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR BY ROLL CALL, THE MOTION CARRIED. THE MEETING WAS ADJOURNED AT 8:01 P.M.

Lory Young
City Administrator

Don Boeder
Mayor