THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD
CITY COUNCIL MEETING MINUTES
Wednesday, November 4, 2020
6:30 P.M.

Members Present: Mayor Boeder and Members, Grochow, Kuphal, Padilla and Uecker.
Members Absent: Muchow
Staff Present: Aaron Walton, Walton Law Office; Lory Young, City Administrator; Ty Reimers, Public Works Director; Sara Burton, Ridgeview Paramedic and Lori Doering, Deputy Clerk
Visitors Present: Dan Rodgers, Nokomis Energy, LLC; Connie Ireland and Taylor Schmeling, Habitat for Humanity and Lisa Uecker, Gaylord Hub.

1. **Call Meeting to Order**
Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:36 p.m.

2. **Pledge of Allegiance**
The Pledge of Allegiance was recited by Council and visitors present.

3. **Roll Call – Mayor Boeder** √
   - **Muchow** O **Absent**
   - **Grochow** √
   - **Kuphal** √
   - **Padilla** √
   - **Uecker** √

4. **Consider 11-04-20 Agenda**
COUNCIL MEMBER PADILLA MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE NOVEMBER 4th, 2020 AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5. **Comments, Updates, Concerns**
   5.A. Citizens - None
   5.B. Council Members - None
      - Letter from The City of Arlington to the AGGW Cable Commission
   5.C. City Staff - None

6. **Consent Agenda**
COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS, WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

6.A. Minutes
- 6.A.i. Gaylord EDA Meeting, October 12, 2020
- 6.A.ii. City Council Work Session Meeting, October 21, 2020
- 6.A.iii. City Council Meeting, October 21, 2020

6.B. Accounts Payable
- 6.B.i. Payment of EFT Bills to be Ratified – October 1, 2020 – October 21, 2020
- 6.B.ii. Payment of Accounts Payable – October 17, 2020 – October 30, 2020
- 6.B.iii. Payment of Bills to be Ratified – October 29, 2020

6.C. Reports of Officers, Boards, and Commissions
- 6.C.i. Approve Dale Johnson as a new member of the HPC Committee.

6.D. Other
- 6.D.i. Recommendation from P&Z to Grant a One-Year Extension for CUP Number C2019-01/Resolution Number 2019-80 - Mud Lake Solar Garden

7. **Public Hearings – 7:00 PM**
7.A. None

8. **Communications, Requests, and Petitions**
8.A. FYSC Newsletter for November
8.B. COVID-19 Housing Assistance Program
8.C. 2020-2021 Energy Assistance Program
8.D. Thank You from The Gaylord Legion Club

9. **Department and Committee Reports and Action Items**
9.A. Administration Department – Lory Young, City Administrator

9.A.i. Red Brick Properties – 414 Main Ave – Aaron Walton, City Attorney
Walton reviewed with council what has been done to date with Red Brick Properties and was looking for direction on how to move forward. After a short discussion, council consensus was to have Walton send another letter, giving Red Brick Properties another 30 days but to also indicate that this is his Final Notice. He needs to give us a detailed plan and timeline and that he is to bring it back to a December Council meeting.

9.A.ii. 319 High Avenue – Aaron Walton, City Attorney
Young explained she received a signed copy of the demo contract from Circle F Farms but no other documents along with it other than a copy of his Insurance Certificate. On September 16th, 2020 council awarded the job to Circle F Farms and he has until November 30th to complete it.

9.A.iii. Set Special Meeting Date of November 10th or 12th, 2020, to Canvass 2020 General Election Results – Lory Young, City Administrator
Young explained we need to canvass the election results within ten days of the election but that we would not have our abstract from the county until Thursday afternoon on November 12th, 2020. Our choices to meet are either Thursday November 12th, 2020 after noon or on Friday November 13th, 2020. Some council members were unable to attend in the evening on the 13th but would be available

at noon time on the 13th. Young stated it would be a quick meeting. Council consensus was to do it on Friday November 13th, 2020 at noon.

9.B. City Services Department – Ty Reimers, Public Works Director

9.B.i. Snow Hauling Quote

Reimers was looking for approval on a snow hauling quote from Wm Mueller's and Sons. Their quote was $105.00 per hour per truck which is the same as the quote from last year. Reimers went on to say they are very happy with the service they get from Wm Mueller's and Sons and it all works very smoothly.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KUPHAL SECONDED, TO APPROVE THE SNOW QUOTE FROM WM MUELLER'S AND SONS FOR SNOW HAULING AT $105.00 PER HOUR, PER TRUCK FOR THE 2020-2021 SNOW SEASON. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B.ii. Expenses for Light Poles on Harvey Drive

Reimers explained we finally received a quote from Xcel for the street lights on Harvey Drive. It will entail erecting three poles with 2 - 100 w LED lights. The extra pole is needed as the span would be too long. They will be erected on the west side of the road on Harvey Drive. The total cost to install is $3,046.27 and would come from the Street Maintenance and Repair Budget.

9.C. Police Department – Charlie Eichten, Police Chief

9.C.i. None

9.D. Ambulance Department – Staci Brandt, Ambulance Captain & Sara Burton, Paramedic

9.D.i. Burton gave a short update, she said 270 is back in service but 271 is not back so they will continue to use the Ridgeview ambulance until 271 is back in service. Burton also informed council that Ridgeview had a "system failure" with their computers so she will be unable to provide monthly updates until further notice.

9.E. Fire Department – Dean Schons, Fire Chief

9.E.i. None

10. **Unfinished Business**

10.A. Habitat for Humanity Update – Taylor Schmeling, Habitat for Humanity

Connie Ireland explained to council the background on Habitat for Humanity and their current programs. The Mayor said he is committed to dedicating his time to build a Habitat House. Ireland and Schmeling went on to explain the number of applicants they currently have and where they are in the process. They stated they would send monthly updates to Young.

Padilla stated his take is a bit different than the Mayor's, he feels we should just leave one lot available and put a timeline of 12 months on it and sell the other lots to get them back on the tax rolls.

COUNCIL MEMBER PADILLA MOVED, TO HAVE ONE LOT AVAILABLE FOR HABITAT FOR HUMAINTY, FOR THE PERIOD OF ONE YEAR, IF AFTER ONE YEAR THERE IS

NOTHING ACTIVELY GOING ON WITH THE LOT, WE TAKE THAT LOT BACK AS WELL.

Discussion: Kuphal wanted to give it more time as we do have other lots available at this time. Grochow agreed.

THE MOTION DIED FOR THE LACK OF A SECOND.

10.B. City Attorney RFP'S – Lory Young, City Administrator
Young explained that we sent out 34 requests and received 3 RFP's. Young prepared a spreadsheet of our current billings from Walton Law Office to date and compared it to the RFP's we received.
Padilla stated this is as confusing as confusing can be. Padilla went on to say that the difference between the flat fees of Gavin Law Office and Walton Law office is $22,000.00.
Walton stated he sent an offer back in August to go hourly as he did before going into 2020, which he feels is fair.
After a lengthy discussion, council consensus was to take the time to go over the RFP's in detail and call these attorneys and talk to them and come back to the November 18th, Council Meeting.

11. **New Business**

11.A. **Conditional Use Permit Resolution Number 2020-60** Titlow Garden, LLC/Nokomis Energy, LLC – Georgia Pinske – 47592 280th Street PID#32.0799.000 & 12.3211.010 for a Solar Garden – Aaron Walton, City Attorney
Dan Rodgers explained that this is a request to build a second solar garden next to an existing garden that was approved two years ago. Young stated it was brought to the Planning and Zoning Commission and they met all the criteria and Planning and Zoning had no issues with the project and approved the Conditional Use Permit.

COUNCIL MEMBER GROCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONDITIONAL USE PERMIT, RESOLUTION NUMBER 2020-60 TITLOW GARDEN, LLC/NOKOMIS ENERGY, LLC – GEORGIA PINSKE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

12. **Other**

12.A. None

13. **Closing Comments**

- Council – Mayor Boeder asked council when they would like to do Young's review. Consensus was to do it on December 2nd, 2020. Mayor Boeder will get the paperwork to city hall to have Lory have the Police Department deliver to all council members and council should fill it out and get it back to city hall by three to seven days prior to the Council Meeting so he can tally everything. Uecker asked how other reviews were going. Young said Ty is working on his, Young did Doering's but not Waltz as of yet and she has not checked with Charlie to see how he is doing.

- Staff – Young stated she has shown the 6th Street building several times and the feedback she is getting is they feel the price is too high and asked what Council's feeling was on lowering the price. Mayor Boeder stated he would like to hold the price and if council is okay

with it, he would like to help market it. Council consensus is they were okay with the Mayor helping.
Young also informed council that the mediation date has been set. The mediator will be virtual and the city will be at City Hall and the Police and the union rep will be at the Police Station and the time will be at 10:00 a.m.
Young also said the other paper she gave to council was in regard to the differences in the bids for the public works building that Kuphal was asking about and this is what Justin Black came up with, so this was just for informational purposes.

14. **Upcoming Meetings and Events**

14.A. Tuesday November 3rd – 7:00 am – 8:00 pm - Elections @ American Lutheran Church
14.B. Tuesday November 3rd – 6:30 – Ambulance Meeting @ EMS Building
14.C. Wednesday November 4th – 6:30 – City Council Meeting @ City Hall
14.D. Monday November 9th – 5:00 - HPC @ Library (first meeting this year)
14.E. Monday November 9th - 5:30 – EDA Meeting @ City Hall
14.F. Monday November 9th – 6:30 - Parks & Rec Meeting @ Library
14.G. Wednesday November 11th – City Hall Closed in Observance of Veterans Day
14.H. Wednesday November 11th – 5:30 – P&Z Meeting – Cancelled due to holiday
14.I. Thursday November 12th – Noon – Gaylord Chamber @ Library
14.J Wednesday November 18th – 6:30 – City Council Meeting @ City Hall
14.K. Thursday November 26th & Friday November 27th – City Hall Closed in Observance of the Thanksgiving Holiday
14.L. Monday November 30th – 6:30 - Fire Department Meeting @ Fire Hall
14.M. Wednesday December 2nd – 6:30 – City Council Meeting @ City Hall

15. **Adjournment of Regular Meeting**

NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. This request may come from the Mayor, a Council Member, staff member, or someone in attendance at this meeting. If this is your desire, please inform the Council when they consider the agenda for this meeting.

** **Denotes amendments to the most recent draft of the agenda.**