THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD
CITY COUNCIL WORK SESSION MEETING AGENDA
Wednesday, June 26, 2024
6:00 P.M.

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Roll Call** – **Mayor Kratzke O**
   - **Muchow O**
   - **Grochow O**
   - **Kuphal O**
   - **Padilla O**
   - **Uecker O**

4. **Consider 05-03-23 Agenda**

5. **Comments, Updates, Concerns**
   **Per Municipal Policy 1500, citizen comments are intended to afford the public an opportunity to address concerns to the City Council. Citizen comments will be no longer than ten (10) minutes in length and each presenter will have no more than two (2) minutes to speak unless additional time is granted by the Mayor. Topics of discussion are restricted to City topics rather than private or political agendas. The City Council may discuss but will not take formal action on public comments. **

   5.A. Citizens
   5.B. Council Members
   5.C. City Staff

6. **Consent Agenda**

   6.A. Minutes

      6.A.i. None

   6.B. Accounts Payable

      6.B.i. None

   6.C. Reports of Officers, Boards, and Commissions

      6.C.i. None

6.D. Other

7. **Public Hearings – 7:00 PM**

8. **Communications, Requests, and Petitions**

9. **Department and Committee Reports and Action Items**

9.A. Administration Department – Steve Helget, City Administrator

9.A.i. None

9.B. City Attorney – Mark Ostlund, City Attorney

9.B.i. None

9.C. Public Works Department – Ty Reimers, Public Works Director

9.C.i None

9.D. Police Department – Charlie Eichten, Police Chief

9.D.i. None

9.E. Ambulance Service – Sara Burton, RMC Paramedic Director

9.E.i. None

9.F. Fire Department – Justen Rose, Fire Chief

9.F.i. None

9.G. Gaylord Library – Barb Kranz, Library Director

9.G.i. None

9.H. City Engineer – Brody Bratsch, SEH Engineering

9.H.i. Future Capital Improvement Projects Plan P4

10. **Unfinished Business**

10.A. None

11. **New Business**

10.A. None

12. **Other**

12.A. None

13. **Closing Comments**

- Council
- Staff

14. **Upcoming Meetings and Events**

15.A. Monday, July 1st – 9:00 a.m. – Safety Committee @ City Hall
15.B. Tuesday, July 2nd – 6:30 – Gaylord Ambulance @ EMS Bldg.
15.C. Wednesday July 17th - 6:30 - City Council Meeting, @ City Hall
15.D. Monday, July 8th – 5:30 - EDA Meeting @ City Hall
15.E. Monday, July 8th – 6:00 – Park and Recreation Meeting @ Library
15.F. Tuesday, July 9th – Noon – Gaylord Chamber Board Meeting @ Library
15.G. Wednesday July 10th – 5:30 – Gaylord P & Z Meeting @ City Hall
15.H. Tuesday, June 16th - 10:30 – FYSC Board Meeting, @ FYSC
15.I. Thursday July 4th – City Hall Closed for Independence Day
15.J. Wednesday, July 29th – 7:00 - Fire Department @ Fire Hall
15.K. Thursday, August 1st – 5:30 – Lake Titlow Beautification Meeting @ UCC
15.L. Tuesday, August 6th – 6:30 – Gaylord Ambulance @ EMS Bldg.
15.M. Wednesday August 7th - 6:30 – City Council Meeting, @ City Hall

15. **Adjournment of Regular Meeting**

NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. This request may come from the Mayor, a Council Member, staff member, or someone in attendance at this meeting. If this is your desire, please inform the Council when they consider the agenda for this meeting.

** **Denotes amendments to the most recent draft of the agenda.**

THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD, MINNESOTA
REQUEST FOR COUNCIL ACTION

Agenda Item Numbers: **9.H.i** Meeting Date: **June 26, 2024**

Attachments: ☒ Yes ☐ No

Originating Department: City Engineer	**Prepared By:** Steve Helget, City Administrator
Topic: Review Future Capital Improvement Projects Plan	**Action Requested:** To review and discuss the updated Future Capital Improvement Projects Plan

Alignment with Values:
The item relates to the following Strategic Values
Excellence and quality in the delivery of services.
Visionary Leadership and Planning

Alignment with Goals:
The item relates to the following Strategic Goals:
To continue to provide quality public service with limited resources

Brody Bratsch, SEH Engineering, will be present to review the enclosed updated Future Capital Improvement Projects long-range plan. Brody will review the scope and cost estimate of each project.

Fiscal Impact:

Alternatives:

Staff Recommendation:

To review and discuss the updated Future Capital Improvement Projects Plan.

Council Action:

No action. Review and discussion item only.

Attachments:

- Future Capital Improvement Projects Plan

FUTURE PROJECTS

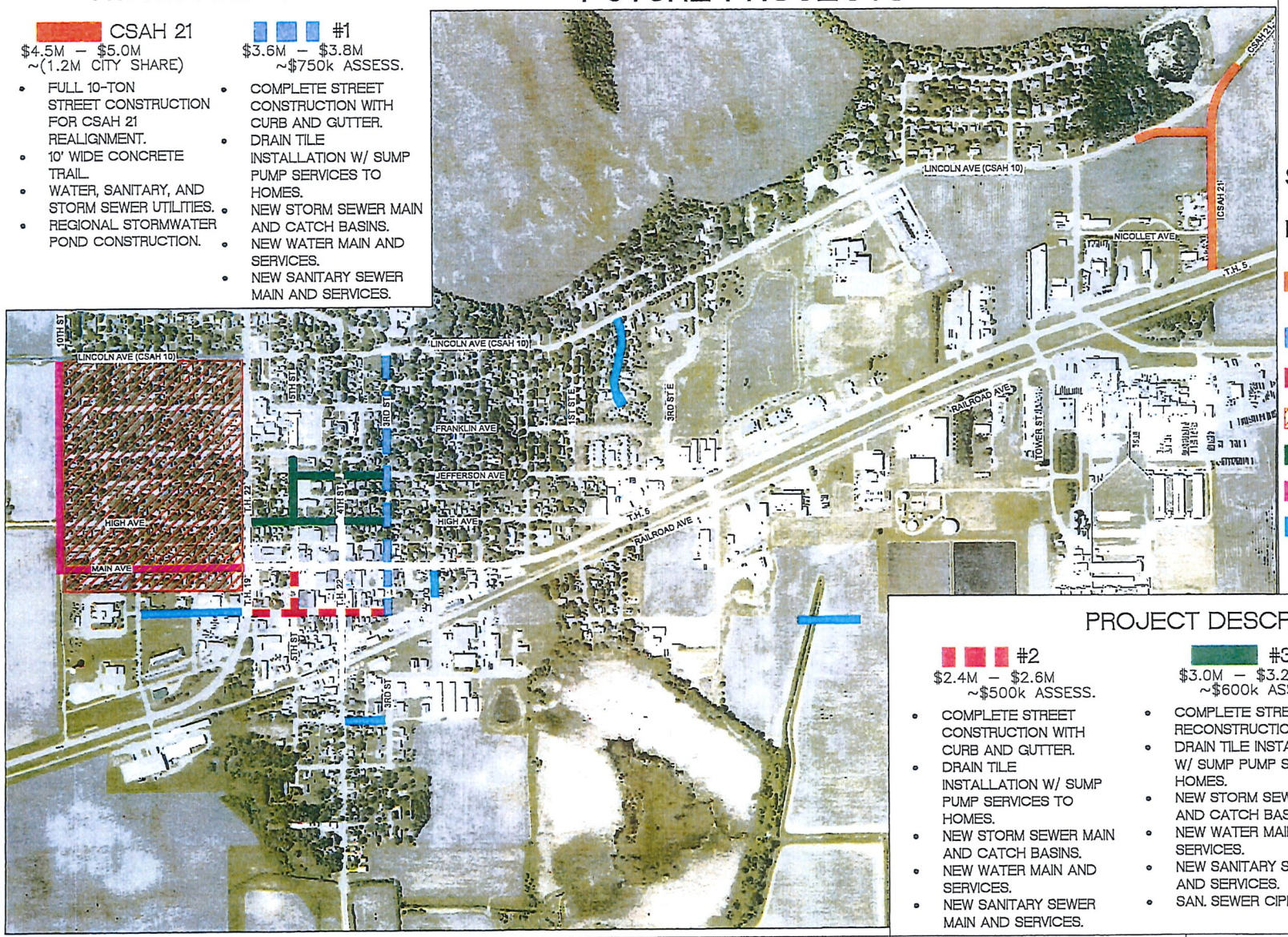
PROJECT DESCRIPTION

CSAH 21
$4.5M – $5.0M
~(1.2M CITY SHARE)

- FULL 10-TON STREET CONSTRUCTION FOR CSAH 21 REALIGNMENT.
- 10' WIDE CONCRETE TRAIL.
- WATER, SANITARY, AND STORM SEWER UTILITIES.
- REGIONAL STORMWATER POND CONSTRUCTION.

#1
$3.6M – $3.8M
~$750k ASSESS.

- COMPLETE STREET CONSTRUCTION WITH CURB AND GUTTER.
- DRAIN TILE INSTALLATION W/ SUMP PUMP SERVICES TO HOMES.
- NEW STORM SEWER MAIN AND CATCH BASINS.
- NEW WATER MAIN AND SERVICES.
- NEW SANITARY SEWER MAIN AND SERVICES.



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LEGEND

STREET SHOP - 2026
$1.2M – $1.4M

LAKE TITLOW DAM - 2027
$950k

- Project 2026 CSAH 21 $4.0M – $4.5M (~600k City Share)
- Project 1 $3.6M – $3.8M
- Project 2 $2.4M – $2.6M
- Project CIPP $1.7M – $1.9M
- Project 3 $3.0M – $3.2M
- Project 4 $3.6M – $3.8M
- Project 5

PROJECT DESCRIPTION

#2
$2.4M – $2.6M
~$500k ASSESS.

- COMPLETE STREET CONSTRUCTION WITH CURB AND GUTTER.
- DRAIN TILE INSTALLATION W/ SUMP PUMP SERVICES TO HOMES.
- NEW STORM SEWER MAIN AND CATCH BASINS.
- NEW WATER MAIN AND SERVICES.
- NEW SANITARY SEWER MAIN AND SERVICES.

#3
$3.0M – $3.2M
~$600k ASSESS.

- COMPLETE STREET RECONSTRUCTION.
- DRAIN TILE INSTALLATION W/ SUMP PUMP SERVICES TO HOMES.
- NEW STORM SEWER MAIN AND CATCH BASINS.
- NEW WATER MAIN AND SERVICES.
- NEW SANITARY SEWER MAIN AND SERVICES.
- SAN. SEWER CIPP.

#4
$3.6M – $3.8M
~$750k ASSESS.

- COMPLETE STREET RECONSTRUCTION.
- 10' WIDE BIT. TRAIL
- DRAIN TILE INSTALLATION W/ SUMP PUMP SERVICES TO HOMES.
- NEW STORM SEWER MAIN AND CATCH BASINS.
- NEW WATER MAIN AND SERVICES.
- NEW SANITARY SEWER MAIN AND SERVICES.

DRAWN BY:					
DESIGNER:					
CHECKED BY:					
DESIGN TEAM	NO.	BY	DATE	REVISIONS	

SEH
PHONE: 800.325.5555
1330 HWY. 15 S.
SUITE 200, PO BOX 305
HUTCHINSON, MN 55350-0305
www.sehinc.com

GAYLORD, MINNESOTA

FUTURE PROJECTS

FILE NO.

DATE 6/21/24

1/1

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P5

6/21/2024