THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD
SPECIAL CITY COUNCIL MEETING AGENDA
Wednesday, November 13, 2024
5:15 P.M.

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Roll Call** – **Mayor Kratzke O**
   - **Muchow O**
   - **Grochow O**
   - **Kuphal O**
   - **Padilla O**
   - **Uecker O**

4. **Consider 09-4-24 Agenda**

5. **Comments, Updates, Concerns**
   **Per Municipal Policy 1500, citizen comments are intended to afford the public an opportunity to address concerns to the City Council. Citizen comments will be no longer than ten (10) minutes in length and each presenter will have no more than two (2) minutes to speak unless additional time is granted by the Mayor. Topics of discussion are restricted to City topics rather than private or political agendas. The City Council may discuss but will not take formal action on public comments. **

   5.A. Citizens
   5.B. Council Members
   5.C. City Staff

6. **Consent Agenda**

   6.A. Minutes

   6.A.i. None

   6.B. Accounts Payable

   6.B.i. None

   6.C. Reports of Officers, Boards, and Commissions

   6.C.i. None

6.D. Other

6.D.i. None

7. Public Hearings – 7:00 PM

7.A. None

8. Communications, Requests, and Petitions

8.A. None

9. Department and Committee Reports and Action Items

9.A. Administration Department – Steve Helget, City Administrator

9.A.i. None

9.B. City Attorney Department – Mark Ostlund, City Attorney

9.B.i None

9.C. Public Works Department – Ty Reimers, Public Works Director

9.C.i None

9.D. Police Department – Charlie Eichten, Police Chief

9.D.i. None

9.E. Ambulance Department – Sara Burton, RMC Paramedic Director

9.E.i. None

9.F. Fire Department – Justen Rose, Fire Chief

9.F.i. None

9.G. Gaylord Library – Barb Kranz, Library Director

9.G.i. None

9.H. City Engineer – Justin Black, SEH Engineering

9.H.i. None

10. Unfinished Business

10.A. None

11. New Business

11.A. Resolution No. 2024-34, Canvassing the Election Results for the City of Gaylord City Council

12. Other

12.A. None

13. Closing Comments

- Council
- Staff

14. Closed Meeting

14.A. None

15. Upcoming Meetings and Events

15.A. Wednesday November 13th – 5:30 – Gaylord P & Z Meeting @ City Hall
15.B. Renville-Sibley County Fiber Joint Powers Board meeting – November 14th, 7:00 p.m.
15.C. Monday, November 18th - 10:30 – FYSC Board Meeting, @ FYSC
15.D. Tuesday, November 19th – 5:15 – Gaylord Library Board Meeting, @ Library
15.E. Wednesday November 20th - 5:30 – Personal Committee Meeting, @ City Hall
15.F. Wednesday November 20th - 6:30 – City Council Meeting, @ City Hall
15.G. Monday, November 25th – 7:00 - Fire Department @ Fire Hall
15.H. Thursday & Friday, November 28-29, Thanksgiving, City Offices Closed
15.I. Saturday, November 30th, Meet Me Under The Mistletoe
15.J. Tuesday, December 3rd - 6:30 - Gaylord Ambulance Service Meeting, @ EMS
15.K. Wednesday, December 4th - 6:30 – City Council Meeting, @ City Hall
15.L. Monday, December 9th – 6:00 – Parks and Recreation Board Meeting, @ Library

16. Adjournment of Regular Meeting

NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. This request may come from the Mayor, a Council Member, staff member, or someone in attendance at this meeting. If this is your desire, please inform the Council when they consider the agenda for this meeting.

** **Denotes amendments to the most recent draft of the agenda.**

THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD, MINNESOTA
REQUEST FOR COUNCIL ACTION

Agenda Item Number: **11.A.** Meeting Date: **November 13, 2024**

Attachments: ☒ Yes ☐ No

Originating Department: Administration	**Prepared By:** Steve Helget, City Administrator
Topic: Resolution No. 2024-34, A Resolution Canvasing the Election Results for the City of Gaylord City Council	**Action Requested:** To approve Resolution No. 2024-34.

Alignment with Values:
The item relates to the following Strategic Values
Excellence and quality in the delivery of services.
Visionary Leadership and Planning

Alignment with Goals:
The item relates to the following Strategic Goals:
To continue to provide quality public service with limited resources

Background/Justification:

Enclosed for City Council approval is Resolution No. 2024-34, a Resolution Canvassing the Election Results for the City of Gaylord City Council.

Fiscal Impact:

Alternatives:

Staff Recommendation:
To approve Resolution No. 2024-34.

Council Action:

Motion to approve Resolution No. 2024-34, A Resolution Canvasing the Election Results for the City of Gaylord City Council

Attachments:

- Resolution No. 2024-34

RESOLUTION NO. 2024-34

A RESOLUTION CANVASSING THE ELECTION RESULTS FOR THE CITY OF GAYLORD CITY COUNCIL

WHEREAS, pursuant to due published and posted notice thereof, a general election was held on November 5, 2024 in the City of Gaylord for the purpose of electing one (1) Mayor and two (2) City Council members each for a four (4) year term; and

WHEREAS, a total of 1,069 persons voted and the duly appointed judges did tabulate the ballots cast and declared the following results:

For the Office of City Mayor:

	Total Votes
Paul Wagenius	297
Dawn Kratzke	680
Write-Ins	5

For the Office of City Council Member:

	Total Votes
Scott Kuphal	658
Chad Muchow	472
Leighton Rose	482
Write-Ins	6

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GAYLORD, SIBLEY COUNTY, MINNESOTA, that the City Council hereby declares Dawn Kratzke to be elected as City Mayor and Scott Kuphal and Leighton Rose to be elected as City Council members, each for a four (4) year term beginning on January 1, 2025.

MOTION MADE BY: Council member _____, and seconded by Council member _____, to approve the foregoing Resolution No. 2024-34.

ROLL CALL:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Adopted by the City Council of the City of Gaylord, Minnesota, this 13th day of November 2024.

_____
Dawn Kratzke, Mayor

Attest:

_____
Steven Helget, City Administrator