THE HUB OF SIBLEY COUNTY

GAYLORD

CITY OF GAYLORD
CITY COUNCIL WORK SESSION MEETING AGENDA
Wednesday, June 4, 2025
5:30 P.M.

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Roll Call** – **Mayor Kratzke O**
   - **Grochow O**
   - **Kuphal O**
   - **Padilla O**
   - **Rose O**
   - **Uecker O**

4. **Consider 06-04-25 Agenda**

5. **Comments, Updates, Concerns**
   **Per Municipal Policy 1500, citizen comments are intended to afford the public an opportunity to address concerns to the City Council. Citizen comments will be no longer than ten (10) minutes in length and each presenter will have no more than two (2) minutes to speak unless additional time is granted by the Mayor. Topics of discussion are restricted to City topics rather than private or political agendas. The City Council may discuss but will not take formal action on public comments. **

   5.A. Citizens
   5.B. Council Members
   5.C. City Staff

6. **Consent Agenda**

   6.A. Minutes

      6.A.i. None

   6.B. Accounts Payable

      6.B.i. None

   6.C. Reports of Officers, Boards, and Commissions

      6.C.i. None

6.D. Other

7. **Public Hearings – 7:00 PM**

7.A. None

8. **Communications, Requests, and Petitions**

8.A. None

9. **Department and Committee Reports and Action Items**

9.A. Administration Department – Steve Helget, City Administrator

9.A.i. None

9.B. City Attorney – Mark Ostlund, City Attorney

9.B.i. None

9.C. Public Works Department – Ty Reimers, Public Works Director

9.C.i None

9.D. Police Department – Charlie Eichten, Police Chief

9.D.i. None

9.E. Ambulance Service – Sara Burton, RMC Paramedic Director

9.E.i. None

9.F. Fire Department – Justen Rose, Fire Chief

9.F.i. None

9.G. Gaylord Library – Barb Kranz, Library Director

9.G.i. None

9.H. City Engineer – Justin Black, SEH Engineering

9.H.i. None

10. **Unfinished Business**

10.A. None

11. **New Business**

11.A. Lake Titlow Washout Area and Dam Replacement Project P4

12. **Other**

12.A. None

13. **Closing Comments**

- Council
- Staff

14. **Upcoming Meetings and Events**

14.A. Monday, June 9th – 5:30 - EDA Board meeting @ City Hall
14.B. Monday, June 9th – 6:00 – Parks & Recreation Board meeting @ Library
14.C. Tuesday June 10th – Noon – Gaylord Chamber Meeting @ Library
14.D. Tuesday, June 10th – 6:30 - Gaylord Ambulance Service meeting, @ EMS Building
14.E. Wednesday, June 11th – 5:30 – Planning & Zoning Commission meeting @ City Hall
14.F. Tuesday, June 17th – 10:30 – FYSC Board meeting, @ FYSC
14.G. Wednesday, June 18th – 5:30 - Personnel Committee meeting, @ City Hall
14.H. Wednesday, June 18th – 6:30 – City Council Meeting, @ City Hall
14.I. Thursday, June 19th – City Offices Closed in Observance of Juneteenth Day
14.J. Wednesday, June 25th – 5:00 – Cable Commission @ Library
14.K. Monday, June 30th – 7:00 - Fire Department @ Fire Hall

15. **Adjournment of Regular Meeting**

NOTE TO THE PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. This request may come from the Mayor, a Council Member, staff member, or someone in attendance at this meeting. If this is your desire, please inform the Council when they consider the agenda for this meeting.

** **Denotes amendments to the most recent draft of the agenda.**

5/29/2025

THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD, MINNESOTA
REQUEST FOR COUNCIL ACTION

Agenda Item Number: **11.A.** Meeting Date: **June 4, 2025**

Attachments: ☒ Yes ☐ No

Originating Department: Administration	**Prepared By:** Steve Helget, City Administrator
Topic: Lake Titlow Dam Washed-out Area	**Action Requested:** To discuss repairing a washed-out area near the Lake Titlow dam and determining what the City's, the landowner's, and the DNR's responsibilities are to making the repair.

Alignment with Values:
The item relates to the following Strategic Values
Excellence and quality in the delivery of services.
Visionary Leadership and Planning

Alignment with Goals:
The item relates to the following Strategic Goals:
To continue to provide quality public service with limited resources

Background/Justification:

At the May 7th City Council meeting, Justin Black, SEH, presented a proposal for repairing a washed-out area on Lake Titlow near the dam. The Council had several questions about the City's role and responsibility in repairing the washed-out area and its responsibility for the lake in general. The Council also questioned what the DNR's responsibility is to the lake, lakeshore, and dam. The Council directed staff to contact the DNR and request a representative to attend a future meeting.

Al Gleisner, DNR Area Hydrologist (Hutchinson office), will be present to address the Council's questions.

Fiscal Impact:

Alternatives:

Staff Recommendation:

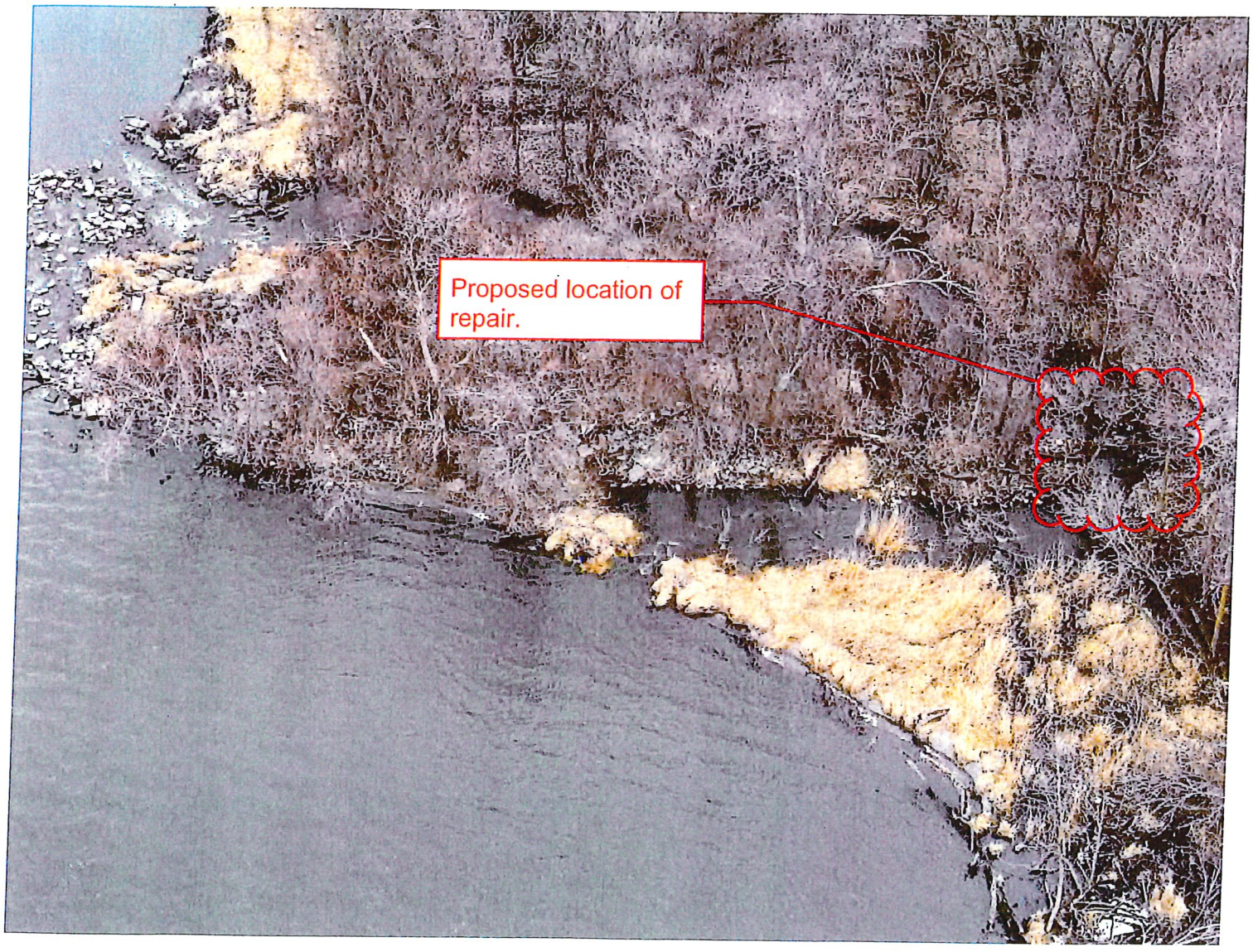
No recommendation. Discussion item only.

Council Action:

No motion recommended. Discussion item only.

Attachments:

- Aerial photo of washed-out area location


Proposed location of repair.