



CITY OF GAYLORD
SPECIAL WORKSHOP OF THE CITY COUNCIL
Thursday, March 26, 2015
5:30 P.M., Library Garage

Members Present: Mayor Boeder and Members DeVlaeminck, Landaas, Losure, Muchow and Uecker.
Members Absent: None
Staff Present: Kevin McCann, City Administrator; Ty Reimers, City Services Manager; Bob Kloeckl, Water/Wastewater Superintendent; Mark Kuphal, Street Superintendent; Brian Young, Buildings and Grounds Superintendent
Visitors Present: None

1. Call meeting to Order – Mayor Don Boeder

Pursuant to due call and notice thereof, the workshop of the City Council was called to order by Mayor Boeder at 5:30 p.m.

2. TOUR OF CITY SERVICES BUILDINGS

a. Shop behind the library

The Council and staff toured the garage behind the library. Council pointed out how great all the equipment looks. Young pointed to the new mower. Council thanked Young for keeping all the equipment well-maintained to help with the resale value of the old Toro mower.

Space – Built in 1959. Staff felt the space was good size and convenient location for cleaning sidewalks in the winter. There might need to be a new heater in a few years since the current one is original.

Equipment – The new Toro mower is ready to go. A cab and broom would be needed for snow removal. The Gehl skid loader is a 2008 and has needed many repairs. Heater doesn't work and radiator fan bad. Council asked about trading it in for a Tool Cat. Staff said those machines are long and awkward for snow removal. Council felt a new skid loader should be explored. The skid loader also needs a broom for snow removal. The John Deere mower has been good, but recently needed to replace the PTO shaft for \$1,000. The new brush truck works well.

b. Park's garage – across from Walsh Field

Space – Built 1979. Staff felt the space was good size and convenient location for mowing in the summer.

Equipment – It is mainly used for storing mowers and the skid loader in the summer.

c. Rental Building on east side of town

Space – City rents from Dean Messner. Staff said this current space is for storage only and any equipment requiring cleaning or maintenance has to be brought to the city shop. The Council and staff felt this space should be eliminated with the new city shop. All agreed to make sure the new shop is big enough to store all equipment.

Equipment – The tractor is from 2006 and is in good shape. The jetter is in need of repairs. A jetter/vac truck could be shared with other cities or could be contracted out as a more cost-effective option. Generator is old and needs replacing. Staff is looking into a permanent generator at the north lift station. The pumps are in good shape now since they were repaired after the flooding. Staff said annual testing should be done. The cherry picker is from 1980 and not officially certified. It is used for tree trimming and hanging decorations and banners. A new one should be explored soon.

d. Storage building at the city dump

This was removed from the tour due to the soil conditions of the site. Staff recommended for the council visit the site at later date.

e. Street Department shop

Space – Built in 1976. Water slopes toward north wall causing water infiltration and mold. Mud can also be seen coming through the north wall. The floor drains are beyond repair. There is not a proper exhaust system in the

building. The building is 50'x80'. A new shop should be 80'x120' with taller sidewalls. Options discussed include renovating existing building, building a new building on former site, or building a new building north of the site and use existing building for storage. Staff recommends a new building option and adding a wash bay and hoists. It was discussed to get some rough cost estimates and add this project to the CIP.

Equipment – The 1991 pickup will be sold when the 2015 Chevrolet comes. The graders are old, but work well for snow removal. There is a 1987 that needs some wiring upgraded and tandems are leaking. The 1987 is newer, but underpowered for most snow events and should be upgraded to a bigger model. The payloader is from 1996 and still works pretty good, except it might need some new center pins. The street sweeper and dump truck work well. The snow blower is from 1997 and work specifically with the city's payloader. If the city upgrades the payloader, a new snow blower would be needed as well.

f. **Water Plant**

Space – Built in 1994. Site works well for treating water. Council commented that it is very well maintained.

Equipment – The equipment at the site all seems to be working well. The office restroom might need a new water heater soon.

3. **Eat**

4. **End of Year Report**

City Services Manager Reimers went over the annual report with the council and started with the Street and Storm Sewer Department. They oversaw the 6th St. portion of the MnDOT Project. They performed routine maintenance of equipment. Assisted the water department with emergency shutoffs. Helped open and shut down the aquatic center. Replaced signs in Lakeside Acres. Repaired roads damaged by flooding. They added new catch basins and patched many streets. Assisted with flood event.

The Park Department upgraded the 1999 Toro mower. Assisted with aquatic center operations. Shutdown park facilities. Repaired and cleaned restrooms after vandalisms. Updated concessions stand at JC Park. Upgraded lighting at the EMS building. Assisted with Eggsstravagnza celebration setup and cleanup. Maintained ice rink and warming house. Conducted tree trimming, fertilizing, and mowing of all city property. Prepared softball and baseball fields for games. Clean and maintain city hall and library. Assisted with flood event. The Council discussed having staff meet with the Eggstravaganza Committee to get a list of duties and requests from the City in order to help streamline the process.

The Water/Wastewater Department removed outdated equipment from the water plant. Installed new fluoride tanks, painted piping and flooring at plant. They installed new lift stations controls and backup generator at main lift station. They assisted with opening and closing aquatic center. Assisted with maintenance of downtown water tower. Assisted with plowing for several snow events. Assisted with flood event. The wastewater flows total 147.4 million gallons with the average flow about 400,000 gallons and a peak of 7.9 million gallons from the June 20th Flood. All the nutrients and chemicals are well below limits. Water had 238.7 million gallons pumped with 230.9 gallons sold. The unaccounted for water is well below standards. The Council asked about Inflow/Infiltration. Reimers did not feel it was a big issue.

The Aquatic Center had 551 lessons, 275 season passes and 22,986 for daily admissions. This is down slightly from 2013 most likely due to a cooler summer and the road construction.

5. **Open Discussion by the Council**

The Council thanked Reimers and the rest of the City Services Department for their hard work. They also commented that it was an excellent tour and end of year report.

6. **Closing Remarks – Mayor Don Boeder**

Mayor Boeder adjourned the workshop at 7:30 PM.