



**CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES**

Wednesday, August 5, 2015
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members DeVlaeminck, Landaas, Losure and Uecker
Members Absent: Member Muchow
Staff Present: Don Lannoye, Schauer Law Office; Kevin McCann, City Administrator; Mark Brandt, Interim Ambulance President; Lynn Grochow, Ambulance Department; Amy Hahn, Ambulance Department; Katie Bobich, Intern and Lori Doering, Secretary Billing/Payroll Clerk
Visitors Present: Jen Strack, Sibley East Community Education and Recreation Coordinator; Darel Radde, Ridgeview Medical and Joe Deis, Gaylord Hub

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 08-05-15 Agenda

Bobich informed council that item 9B; Update Regarding Land Purchase should be removed from the agenda. Lannoye stated the reason for removing 9B was McCann and Lannoye discussed instead of waiting for the platting to be completed, they would go ahead and get the agreements drafted and possibly have it ready by the next meeting.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER DEVLAEMINCK SECONDED, TO APPROVE THE AUGUST 5th, 2015 AMENDED AGENDA. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. Comments, Updates, Concerns

- 4.A. Citizens - None
- 4.B. Council Members - None

5. * Consent Agenda

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER DEVLAEMINCK SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 5.A. Minutes
 - 5.A.i. Minutes from July 22, 2015 – Postponed Regular Meeting
- 5.B. Accounts Payable
- 5.C. Resolutions and Ordinances
 - 5.C.i. None

- 5.D. Reports of Officers, Boards, and Commissions
 - 5.D.i. EDA – Minutes from June 8, 2015
 - 5.D.ii. Park Board – Minutes from June 29, 2015
 - 5.E. Other
 - 5.E.i. Appointment of Mark Brandt as Interim Ambulance President
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6. Public Hearings – 7:00 PM

- 6.A. None

7. Communications, Requests, and Petitions

- 7.A. 2014 Population and Household Estimate
- 7.B. Forever Young Senior Center August Newsletter

8. Department and Committee Reports and Action Items

- 8.A. Sibley East Community Education and Recreation – Jen Strack, Coordinator
 - 8.A.i. Yearly Update

Strack has been involved with the Community Education Program for a year now. One of the connections she has been able to make is with Ridgeview Sibley Medical Center. They will begin offering health and wellness classes for the community. Before Strack took over there were about 502 participants. Since she has taken over there is close to 1,300 participants. This year, they are taking over the youth football program. They had about 90 kids go to the Twins game. Goals for next year are to have online registrations and online payments which will free Strack up to focus on more programming.

- 8.B. Ambulance Department – Mark Brandt, Interim President

- 8.B.i. Discussion Regarding Possible Restructuring

Brandt reviewed with council how the department worked in the past. They currently have fourteen EMT's and a couple of First Responders. They are struggling with getting enough members available to do day time coverage, so the brunt of the calls fall on just a few members. Due to the mostly female crew, they always have three members on call at all times. The department has been talking for some time now about looking into the way the Arlington Ambulance has a part-time Paramedic/part-time ALS Service. What the department is suggesting is to have a paramedic in town three days a week for a twelve hour shift. They would have one to two EMT'S or First Responders go with the Paramedic to the call. When not on calls the paramedic would be doing the administration part for the department. The department would still have a Board of Directors and the paramedic would answer to the board and to the council. The paramedic would be contracted through Ridgeview Medical. They plan to work towards a part-time ALS License. By having an ALS License we are able to charge more which helps with the costs. The paramedic would go to the scene with the chase vehicle and the ambulance would follow. Arlington has been doing this since 2008. There is a long term goal to have a county wide paramedic program. Boeder stated he did the figures; it comes to just under \$75,000.00 per year to have a paramedic on board. The other cost would be the chase vehicle for mileage, gas and maintenance and to store the vehicle in our garage. Bobich stated for the remainder of this year to get started, it would cost \$24,343.00, and they do have that remaining in their budget to cover the cost. Lannoye questioned if paragraph number five in the Letter of Understanding could be stricken. Radde stated he felt there would be no problem striking that paragraph. Radde also stated regarding maintenance in paragraph number eight could either be the maintenance cost or just add \$3.00 to the \$39.72.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO MOVE FORWARD WITH A PART-TIME PARAMEDIC WITH THE CHANGES TO THE LETTER OF UNDERSTANDING AS DISCUSSED.

Discussion: Radde stated he felt the set up time to get this going could be by October 1st or sooner.

WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.C. Administration Department

8.C.i. Discussion Regarding Possible Members for SEDCO – Katie Bobich, Intern

Bobich explained that SEDCO is in the process of restructuring to be a committee of the county. The new committee will consist of an executive committee, which consists of a representative from each county board district and two representatives to represent City/EDA. There will also be a committee of the whole representing schools, business, healthcare, finance, etc. The executive members would be a three year term and they would meet monthly. The whole committee would meet quarterly. The goal is to have a new committee in place by September and begin meeting in October. Landaas and Uecker showed some interest, but want more information, especially the timing of meetings before committing. The goal is to get more business involvement, training opportunities, more marketing and branding, more financing programs. Bobich will email everyone with any new information.

9. Unfinished Business

9.A. Consider Cooperative Construction Agreement Extra Costs – Katie Bobich, Intern

Bobich discussed some unknowns that have come up with the MnDot Project. There was a sewer line that was discovered under the railroad tracks. Additional signage and temporary lighting added. Wear course changes and changes to the colored concrete. The total costs for these expenses are \$110,623.24. This expense would come out of the contingency funds.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE REIMBURSEMENT TO MNDOT IN THE AMOUNT OF \$110,623.24. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. Update Regarding Land Purchase –

This was removed from the agenda.

10. New Business

10.A.i. None

11. Other

11.A.i. None

Bobich stated at the next council meeting there would be a workshop to follow the regular meeting.

12. Upcoming Meetings and Events

- 12.A. Thursday, August 6th-9th – Eggstravaganza
- 12.B. Monday, August 10th – 5:30 – EDA
- 12.C. Wednesday, August 12th – 5:30 – P&Z Meeting
- 12.D. Wednesday, August 12th – 6:30 – HPC
- 12.E. Monday, August 17th – 7:00 – Park Board
- 12.F. Wednesday August 19th – 6:30 – City Council Meeting
- 12.G. Monday, August 31st – 7:00 – Fire Department Meeting
- 12.H. Tuesday, September 8th – 7:00 – Ambulance Department Meeting

13. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:17 p.m.