



**CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES**

Wednesday, October 7, 2015

6:30 P.M., City Hall

Members Present: Mayor Boeder and Members DeVlaeminck, Landaas, Losure, Uecker and Muchow
Members Absent: None
Staff Present: Roxann Beranek , Schauer Law Office; Lori Waltz, Accountant/Clerk; Ian Sing, Gaylord Fire Relief Association; and Lori Doering, Secretary/Utility/Billing Clerk
Visitors Present: Todd Zimmerman, Principal Financial Group; Justin Black, SEH; and Joe Deis, Gaylord Hub

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 10-07-15 Agenda

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE OCTOBER 7TH, 2015 AGENDA. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. Comments, Updates, Concerns

Per Municipal Policy 1500, citizen comments are intended to afford the public an opportunity to address concerns to the City Council. Citizen comments will be no longer than ten (10) minutes in length and each presenter will have no more than two (2) minutes to speak, unless additional time is granted by the Mayor. Topics of discussion are restricted to City topics rather than private or political agendas. The City Council may discuss, but will not take formal action on public comments.

4.A. Citizens – None

4.B. Council Members

Member Muchow stated he has had some questions from some of the businesses regarding the new downtown snow removal policy such as what are they responsible for cleaning and the timing of snow removal. Muchow asked if the city would be sending out notices as to what the policy says so the business owners know what to expect. Mayor Boeder stated the city would be cleaning the sidewalks in the downtown area. The business owners would be responsible for the touch-up areas right next to their buildings and around the planters so damage does not occur. Muchow asked if a map could be done showing what areas would be cleaned by the city and some notices mailed to the businesses and a notice in the HUB.

5. * Consent Agenda

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

5.A.i. Minutes from the September 10, 2015 Budget Workshop

5.A.ii. Minutes from the September 16, 2015 Regular Meeting

5.B. Accounts Payable

5.C. Resolutions and Ordinances

5.C.i. None

5.D. Reports of Officers, Boards, and Commissions

5.D.i. AGGW Cable Commission – Minutes from August 4, 2015

5.D.ii. Library Board – Minutes from July 6, 2015

5.D.iii. Park Board – Minutes from July 27, 2015

5.E. Other

5.E.i. Routine Maintenance Agreement – CSAH 10

5.E.ii. Routine Maintenance Agreement – CSAH 21

6. Public Hearings – 7:00 PM

6.A. None

7. Communications, Requests, and Petitions

7.A. FYSC October Newsletter

8. Department and Committee Reports and Action Items

8.A. Fire Relief Association – Ian Sing, President

8.A.i. Annual Report

Sing reported to council that the audit for the Relief Association is complete and there were no issues. The city will not be required to put any money into the Relief Fund this year. Joe Strobel retired this year with 38 years of service. They could have a few more retire soon. In that case they may need the city to contribute to the fund. Sing suggested for the City to schedule a yearly contribution of about \$5,000.00 or so, that way they would not have to come to Council and ask for a large contribution as in the past.

8.B. Administration Department

8.B.i. Consider 2015/2016 Health Insurance – Todd Zimmerman, Insurance Broker

Zimmerman explained to council that he tried to compare the city's current plan with like plans but it is difficult to do since they have some differences, but did the best that he could. He got a quote from Medica and Preferred One. Medica came in dollar for dollar with Blue Cross Blue Shield and Preferred One came in at 4.5% less. He went on to explain the biggest difference between Blue Cross Blue Shield is the Chiropractor coverage and the formulary drug list, with Preferred One not covering as well as Blue Cross does. He stated Blue Cross has the most extensive network in the state. He went on to say that other ways to save would be to raise the deductible amount. Member Muchow asked if McCann had a chance to talk to the employees about the change in companies. Waltz stated no he has not. Losure asked about a Health Savings Plan. Zimmerman explained that in the past a HSP has not been a beneficial option due to the claim usage by employees. Landaas asked how our plan compares to similar cities of our size. Zimmerman said he could look into it but stated we are on the lower end with our deductible. He also wanted council to know that individual policies are going up 50% but group plans are only going up 2.2%. The renewal date is November 1st, 2015. Zimmerman suggested that the renewal date be changed to June or July of each year so council would know what the increases will be for the budget.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE RENEWAL WITH BLUE CROSS BLUE SHIELD HEALTH INSURANCE.

Discussion: Member Landaas stated in the past they have seen like quotes, he would like to see other options with different deductible amounts or ratios and what other cities our size has for plans when our new renewal comes out. Zimmerman said he can do that.

WITH ALL COUNCIL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Consider LaserFiche Quotes – Lori Waltz, City Clerk/Accountant

Waltz explained that both Lori's met with several document storage companies along with three other cities. From those meetings the companies were narrowed down to three companies and the quotes are before you. Waltz's suggestion is to go with Crabtree as it is compatible with our Banyon programs, there is less tagging of documents, GIS mapping abilities, the ability to search by any word, the records retention coding can be incorporated and the other cities are also planning to go with Crabtree which would allow cities to do training together and help each other through the process. Waltz stated there is currently \$13,500.00 in the budget for Laserfiche and there are dollars budgeted for next year for Laserfiche.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE QUOTE FROM CRABTREE FOR APPROXIMATELY \$14,770.00. WITH ALL COUNCIL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.iii. September Revenue and Expenditure Report – Lori Waltz, City Clerk/Accountant

Waltz had provided a September Revenue and Expenditure Report. There were no questions from Council.

8.B.iv. Discussion Regarding Additional Budget Workshops – Lori Waltz, City Clerk/Accountant

Waltz asked if Council was alright with the current budget at 13.85%. Consensus was they would like to look at the budget again so a workshop will be necessary. Emails will be going out to see when everyone is available.

9. Unfinished Business

9.A. Consider Additional Parking Space Stall on 4th St. – Justin Black, SEH

Black said currently there is no parking from the corner to the alley on 4th St. a request was made to have a parking stall in front of the former bakery. MnDot had their reasons for not having a stall there but have agreed to grant a parking stall there.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE ADDITIONAL PARKING STALL IN FRONT OF THE FORMER BAKERY. WITH ALL COUNCIL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. Consider Settlement Agreement – Don Lannoye, City Attorney

Beranek reviewed with Council the proposed Settlement Agreement regarding the RS Fiber Lawsuit. Originally the lawsuit was seeking \$120,000.00. It was Lannoye's opinion that if the lawsuit would have reached the court, it would have been dismissed because the lawsuit was against the individual cities and not the Joint Powers Board. The RS Fiber on behalf of the Joint Powers Board has negotiated to pay \$75,000.00 in legal fees instead of the \$120,000.00. The money will come from the bond proceeds and the individual cities will not pay anything. The monies may have already changed hands.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE SETTLEMENT AGREEMENT. WITH ALL COUNCIL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. New Business

10.A.i. None

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LANDAAS SECONDED TO CLOSE THE REGULAR MEETING AT 7:08 PM. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LANDAAS SECONDED, TO OPEN THE CLOSED MEETING AT 7:10 PM. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11. Other

11.A.i. None

CLOSED MEETING – Council went into a closed meeting to discuss land negotiations.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LANDAAS SECONDED, TO CLOSE THE CLOSED MEETING AT 7:21 PM. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LANDAAS SECONDED, TO OPEN THE REGULAR MEETING AT 7:21 PM. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

12. Upcoming Meetings and Events

- 12.A. Monday, October 12th – 5:30 – EDA
- 12.B. Wednesday, October 14th – 5:30 – P&Z Meeting
- 12.C. Wednesday, October 14th – 6:30 – HPC
- 12.D. Wednesday, October 21st – 6:30 – City Council Meeting
- 12.E. Monday, October 26th – 7:00 – Fire Department Meeting
- 12.F. Friday, October 30th – Downtown Completion Party
- 12.G. Monday, November 2nd – 7:00 – Ambulance Department Meeting
- 12.H. Wednesday, November 4th – 6:30 – City Council Meeting

13. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LANDAAS SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:21 p.m.

Kevin McCann
City Administrator

Don Boeder
Mayor