

**CITY OF GAYLORD**  
**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**WEDNESDAY, SEPTEMBER 21, 2016 AT 6:30 P.M.**  
**CITY HALL**  
REVISION #1

**Members Present:** Mayor Boeder and Members Muchow, Landaas, Losure and Uecker  
**Members Absent:** DeVlaeminck  
**Staff Present:** Don Lannoye, Schauer Law Office; Richard Almich, Interim City Administrator;  
and Lori Doering, Secretary Billing/Payroll Clerk  
**Visitors Present:** Justin Black, SEH and Joe Deis, Gaylord Hub

**1. Call to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited by Council and visitors present.

**3. Consider 09-21-16 Agenda**

Mayor Boeder explained there had been some revisions to the original agenda since it was put into the dropbox, they include the removal of the following items; all items under new business, which includes 10.A., Consider Resolution No. 2016-18 Awarding the Sale of \$2,625,000 General Obligation Bonds, Series 2016A, to Northland Securities, Inc., 10.B., Review Debt Management Study (DMS) Prepared by Northland Securities, Inc. This was attributed to some fluctuating interest rates and it is in the city's best interest to wait. And also 10.C. Review and Consider Adoption of the Proposed 2017 Governmental Fund Budget and Property Tax Levy.

Also the removal of 8.B., Consider Recommendation to Transfer Brian Young from His Current City Position to the Vacant Position of "Street and Storm Water Maintenance Technician" as council wishes to investigate the current structure of the City Services Department.

Under City of Gaylord Agenda Revision #1, the removal of 5.A.i. meeting minutes from September 7, 2016.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE SEPTEMBER 21<sup>st</sup>, 2016 AMENDED AGENDA. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**4. Comments, Updates, and Concerns**

Per Municipal Policy 1500, citizen comments are intended to afford the public an opportunity to address concerns to the City Council. Citizen comments will be no longer than ten (10) minutes in length and each presenter will have no more than two (2) minutes to speak, unless additional time is granted by the Mayor. Topics of discussion are restricted to City topics rather than private or political agendas. The City Council may discuss the matter, but will not take formal action on the public comments made.

4.A. Citizens

None

#### 4.B. Council Members

Mayor Boeder wished to congratulate Member Devlaeminck and his wife on the birth of their baby girl.

### 5. Consent Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONSENT AGENDA WITH THE REMOVAL OF 5.A.i., AND INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

All items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of the items is made prior to the approval of said motion. The request may come from the Mayor, a Council Member, staff member, or someone in attendance at the meeting.

#### 5.A. Minutes

5.A.i. Regular City Council Meeting of September 7, 2016

#### 5.B. Accounts Payable

#### 5.C. Resolutions and Ordinances

#### 5.D. Reports of Officers, Boards, and Commissions

5.D.i. Regular Economic Development Authority Meeting Minutes of August 8, 2016

#### 5.E. Other

5.E.i. Certify Unpaid Utility Charges to the Sibley County Auditor for Collection with Property Taxes

5.E.ii. Approve 3.2% On-Sale Liquor License for "El Toro Bowl"

### 6. Public Hearing(s) - 7:00 P.M

None

### 7. Communications, Request, and Petitions

None

### 8. Department and Committee Reports and Recommended Action Items

8.A. Status Report on the Water Tower Demolition Project (Justin Black, Consulting City Engineer)  
Black explained the relocation of the electrical line is the piece that is holding up the removal of old water tower. The city has an email from Xcel Energy with a not to exceed quote of \$30,000.00 and the cost has now jumped to over \$40,000.00. Black stated a meeting is being set up on site to review the scope of the work. Black stated the demo contractor has been very cooperative through out this process. No new date has been identified for the demolition, adding it could still be done in October but if it gets any later than that, the demo contractor would like to wait for warmer weather. Black noted that the new water tower is up and running with no problems. Black stated the seal coating that was done this week in various areas of the city is complete and They will be coming back yet to do the stripping.

### 9. Unfinished Business

None

**10. New Business**

None

**11. Other**

Almich wanted council to know that by the next council meeting he would have a formal report regarding the administrator recruitment search. He feels we are still on track for having someone on board in November.

Mayor Boeder reminded council of the Special Council Meeting on Wednesday September 28, 2016 at 6:30 p.m. for a Budget Workshop.

**12. Upcoming Meetings and Events**

- 12.A. Wednesday, September 28<sup>th</sup> @ 6:30 p.m. – HPC Meeting @ Library
- 12.B. Wednesday, October 5<sup>th</sup> @ 6:30 p.m. – Regular City Council Meeting @ City Hall
- 12.C. Monday, October 10<sup>th</sup> @ 5:30 p.m. – EDA Meeting @ City Hall
- 12.D. Wednesday, October 19<sup>th</sup> @ 6:30 p.m. – Regular City Council Meeting @ City Hall
- 12.E. Wednesday, October 26<sup>th</sup> @ 6:30 p.m. – HPC Meeting @ Library

**13. Adjournment**

**There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 6:44 p.m.**

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**Richard Almich**  
Interim City Administrator

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**Don Boeder**  
Mayor