

**CITY OF GAYLORD**  
**CITY COUNCIL SPECIAL MEETING**  
**WEDNESDAY, SEPTEMBER 27, 2016 AT 6:30 P.M.**  
**CITY HALL**  
**REVISION #1**

**Members Present:** Mayor Boeder and Members DeVlaeminck, Landaas, Losure, Muchow and Uecker  
**Members Absent:** None  
**Staff Present:** Don Lannoye, Schauer Law Office; Richard Almich, Interim City Administrator; Ty Reimers, Public Works Coordinator; and Lori Waltz, Accountant/Clerk  
**Visitors Present:** None

**1. Call to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

**2. Review and Approve the Proposed 2017 Governmental Fund Budget and Property Tax Levy**

Almich explained that the Sibley County Auditor's Office estimated that the "taxable" tax capacity of the city will increase, for property taxes payable in 2017, by \$45,917 or 5.3% due to the decertification of Tax Increment Financing Districts No. 2-1 (Waldbaum Redevelopment) and Tax Increment Financing Districts No. 2-5 (Kahn Equipment Redevelopment). Almich explained that the proposed budget grants a 1.5% cost of living adjustment (COLA) for all employees effective January 1, 2017. The proposed budget assumes that all permanent employees will be placed in the next highest step of the "step/range" compensation system proposed by Mr. Gary Weiers of David Drown Associates in January, 2015. Almich stated that he plans on working on enhancing the budget document with detailed line item explanations. Almich explained that the levy amounts may change prior to the Truth in Taxation hearing, but can only be lowered.

Almich stated that Eilertson from Northland Securities, will be creating a new Debt Management Schedule after new bond payment schedule has been set.

Council discussed that new ipads will need to be purchased for newly elected council members.

Council also discussed the need to research Council Member and Mayor current and future pay.

Almich stated that he had talked with the City of Arlington about their snow removal, and was told that they privatize most of their snow removal. Almich reported that he had talked with the City of New Auburn and they said that they are possibly interested in sharing a staff person.

Reimers stated that the City of Gaylord is discussing sharing the cost of a new jetter with the City of Arlington, Green Isle and Winthrop. Reimers explained that another cost sharing opportunity could possibly be scheduling crack sealing with other cities.

Boeder suggested setting up a monthly meeting with other cities and discuss what the needs are of the other cities and continue to keep working together.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE RESOLUTION 2016-19 – A RESOLUTION ADOPTING PROPOSED 2016 TAX LEVY, COLLECTIBLE IN 2017 AND CALL FOR TRUTH IN TAXATION HEARING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Council discussed the street department job position. Council discussed that now is a good time to review the whole city services department, whether it be staffing or job title changes.

Council consensus is to approve advancing Brian Young to the Street Department position at the next council meeting. Council stated that Young would have a probationary period.

**3. Adjournment**

There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:19 p.m.

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Richard Almich  
Interim City Administrator

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Don Boeder  
Mayor