



**CITY OF GAYLORD**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
 Wednesday, August 2, 2017  
 6:30 P.M., City Hall

**Members Present:** Mayor Boeder and Members Homme, Landaas, Losure, and Uecker  
**Members Absent:** Muchow.  
**Staff Present:** Don Lannoye, Schauer Law Office; Lori Waltz, Interim City Administrator; Ty Reimers, Public Works Supervisor; Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant.  
**Visitors Present:** Brent Kavitz and Justin Black, SEH; Andy Stahlmann, Innovative Power Systems; Avery Grochow; Dianna Karau and Joe Deis, Gaylord Hub.

**1. Call Meeting to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited by Council and visitors present.

**3. Consider 08-02-17 Agenda**

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER LOSURE SECONDED TO APPROVE THE AUGUST 2, 2017 AGENDA AS AMENDED. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**4. Comments, Updates, Concerns**

- 4.A. Citizens - None
- 4.B. Council Member

Boeder attended a meeting regarding the new school with Dr Jay Sexter and Dr Barbara Ross-Lee. Boeder stated there was nothing but positivity and Dr Barbara Ross-Lee assured them the new school is coming. It's not a matter of if, it's a matter of when according to Ross-Lee. Boeder also stated within the next couple of weeks we should hear something back regarding when the Commission on Osteopathic College Accreditation review will take place, after this review things should start moving forward as far as possession and remodeling.

Landaas reported he and Police Chief Tony Padilla selected one police candidate from their round of interviews. Background checks are being conducted and Chief Padilla reported the feedback so far has been positive. Landaas is hoping within 30 days the process will be complete and the new candidate will be in place.

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**5. \* Consent Agenda**

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LANDAAS SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

- 5.A.i. Minutes from July 19, 2017 – Regular Council Meeting

5.B. Accounts Payable

5.B.i. Ratify payment of bills – July 7<sup>th</sup> – July 26<sup>th</sup>, 2017

5.B.ii. Accounts Payable July 14<sup>th</sup> – July 28<sup>th</sup>, 2017

5.C. Resolutions and Ordinances

5.D. Reports of Officers, Boards, and Commissions

5.E. Other

5.E.i. Special Event Permit – Michael Foods – Family & resident picnic – August 12<sup>th</sup>

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6. Public Hearings – 7:00 PM

6.A. None

7. Communications, Requests, and Petitions

7.A

8. Department and Committee Reports and Action Items

8.A. City Services Department – Ty Reimers

8.A.i. Tiling of Ball Diamonds and Football Field

Reimers reported that for the past three (3) to four (4) years when it rains there is standing water on the ball diamonds and the football field. He thinks it is due to the last storm sewer project and the possibility that an 8” pipe was stubbed out. Reimers also reported this is something that needs to be done, in order for the kids to play on the fields, holes are being dug and the water has to be bucketed out.

Boeder stated he was in favor of fixing this but wanted to know if this was discussed at a Park and Rec meeting. Reimers responded it was not discussed at a meeting but everyone was emailed and any questions or concerns were addressed.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE \$2,729.40 TO SHAW DRAINAGE FOR TILING OF THE BALL DIAMONDS AND FOOTBALL FIELD. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.A.ii. Cat 140 Grader Tire Replacement

Reimers received a bid from Pomp’s Tire Service for four (4) Michelin Tires. Reimers stated the Cat 140 Grader only puts on around 30 hours a year so the replacement tires would last a long time.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE PURCHASE OF FOUR (4) TIRES, COSTING \$1,561.72 EACH, THE TOTAL FOR ALL FOUR (4) WOULD BE \$9,430.86 TO POMP’S TIRE SERVICE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B. Administration Department

8.B.i. Administrator Search

After some discussion Boeder asked Waltz if there was a timeline that South Central Service Cooperative had, Waltz responded that it is a four-month timeline and asked if she should set up a workshop with South Central Service Cooperative and the Council. Lannoye suggested a Special Council be formed with two Council Members and two to three people from the community. Boeder recommended a Special Meeting be held and suggested Waltz send an email to Council to see when a Special Public Meeting could be held and then email The Gaylord Hub by press time so the date and time of the meeting could be published in the Gaylord Hub. Boeder also recommended that Waltz send an amended job description to South Central Service Cooperative.

**9. Unfinished Business**

**9.A. 2017 NW Sanitary Sewer Project – Brent Kavitz, SEH, Inc.**

**9.A.i. Appraisal of American Lutheran Church**

Lannoye requested the council approve the hiring of Trevor Brovold from Brovold & Co, LLC for appraisal work relative to the 2017 Street Utility Project. Lannoye stated this would help the city prove the assessment for American Lutheran Church is appropriate.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE HIRING OF TREVOR BROVOLD TO PREPARE AN APPRAISAL OF THE AMERICAN LUTHERAN CHURCH. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Lannoye stated that the appraisal work would not be completed by the next council meeting which is also the Assessment hearing for the 2017 NW Sanitary Sewer Project and he suggested moving the assessment hearing to October 4<sup>th</sup>, 2017.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE MOVING OF THE ASSESEMENT HEARING SCHEDULED FOR AUGUST 16<sup>TH</sup>, 2017 TO OCTOBER 4<sup>TH</sup>, 2017. WITH ALL MEMEBRS VOTING IN FAVOR, THE MOTION CARRIED.

**9.B. Innovative Power Systems – Andy Stahlmann**

Andy Stahlmann spoke on the focus of switching our energy to solar gardens which would help offset our energy costs. Innovative Power Systems is just finishing up 15 gardens west of Gaylord and there is one spot left. They mostly work with cities and schools. Andy Stahlmann suggested that Waltz sign a release so Xcel Energy could send him reports of our past usage, which he would review and report his findings back to the Council at a future meeting.

COUNCIL MEMBER LANDAAS MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE AUTHORIZING WALTZ TO SIGN A RELEASE FORM FROM EXCEL SO INNOVATIVE POWER SYSTEMS CAN RESEARCH OUR PAST BILLS AND REPORT FINDINGS BACK TO THE COUNCIL. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**10. New Business**

10.A. None.

**11. Other**

**11.A. Eggstravaganza – Lori Waltz, Interim City Administrator**

Waltz inquired if anyone was interested in riding the Eggstravaganza float, that they should contact her.

**12. Upcoming Meetings and Events**

12.A. Wednesday, August 9<sup>th</sup> – 5:30 – P&Z Meeting

12.B. Thursday and Friday, August 11<sup>th</sup> & 12<sup>th</sup> – Eggstravaganza

12.C. Monday, August 14<sup>th</sup> – 5:30 – EDA Meeting

12.D. Wednesday, August 16<sup>th</sup> – 6:30 – Council Meeting

12.E. Monday, August 21<sup>st</sup> – 6:30 - Park Board Meeting

12.F. Wednesday, August 23<sup>rd</sup> – 6:00 – HPC Meeting

12.G. Monday, August 28<sup>th</sup> – 7:00 – Fire Department Meeting

**13. Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LANDAAS SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:29 p. m.

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Lori Waltz  
Interim City Administrator

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Don Boeder  
Mayor