



**CITY OF GAYLORD**  
**Council Workshop**  
 Wednesday, August 2<sup>nd</sup>, 2017  
 6:00 P.M., City Hall

**Members Present:** Mayor Boeder and Members Homme, Losure, Landaas, Uecker  
**Members Absent:** Muchow  
**Staff Present:** Don Lannoye, City Attorney; Lori Waltz, Interim City Administrator; Chief of Police, Tony Padilla; Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant  
**Visitors Present:** Brent Kavitz and Justin Black, SEH; Avery Grochow; Sue Keithahn; Theresa Padilla; Dianna Karau; Joe Dies, Gaylord Hub

1. **Call meeting to Order** – Mayor Don Boeder
2. **Purpose and Timeline of the City Workshop** – Mayor Don Boeder
3. **Specific Council and Staff Discussion Items:**
  - A. Discussion Regarding Administrator search parameter

Mayor Boeder explained that the meeting was to go over what the council would like to see in the search for the City Administrator position. Waltz provided discussion points that were given to her from South Central Service Cooperative. Uecker stated living locally was no longer a priority to her, but she would like to see a leader with experience and well educated. Homme noted that several surrounding cities are also looking for a City Administrator. Landaas and Losure felt someone with experience was beneficial. Police Chief Tony Padilla would like to see someone with leadership abilities, someone who is able to work well with others, someone with organizational skills, communication skills and integrity. Mayor Boeder noted council would go back to this discussion in the Regular City Council Meeting

4. **Open Discussion:**  
None.
5. **Adjournment**  
There being no further business to come before the City Council, the meeting was adjourned at 6:30 p.m.

\_\_\_\_\_  
 Lori Waltz  
 Interim City Administrator

\_\_\_\_\_  
 Don Boeder  
 Mayor