



6.A.i.

**CITY OF GAYLORD**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
Wednesday, August 16, 2017  
7:00 P. M., City Hall

**Members Present:** Mayor Boeder and Members Homme, Losure, Uecker and Muchow.  
**Members Absent:** Landaas.  
**Staff Present:** Don Lannoye, Schauer Law Office; Lori Waltz, Interim City Administrator, Tony Padilla, Chief of Police; Dan Reich; Police Officer, Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant.  
**Visitors Present:** Phil Keithahn, Sue Keithahn, Avery Grochow, Jim Swanson, Margi Swanson, Chad DeVlaeminck, Carl Wetzel, Josh Klein, Roxanne Beranek, Zack Vidmar, Leigh Reich and Diana Karau.

1. **Call Meeting to Order**  
Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 7:00 p. m.
2. **Pledge of Allegiance**  
The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 08-16-17 Agenda**  
Boeder requested 9A be removed from the agenda and discussed under Council updates, this will be replaced with an update from Lannoye regarding the Fuller Property and the 10<sup>th</sup> Street Project.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED TO APPROVE THE DELETION AND ACCEPTION OF 9A ON THE AUGUST 16, 2017 AGENDA. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**Comments, Updates, Concerns**

3.A. Citizens  
Avery Grochow reported the new sign on the North end of town is in place, landscaping will take place sometime in October. He wanted to thank the council for allowing him to spearhead this effort and also thank the Chamber for funding the entire project.

Phil Keithahn expressed his concerns regarding the search for the City Administrator and the Council vacancy.

Sue Keithahn stated she would be interested in being considered for the Council vacancy.

3.B. Council Members  
Boeder met with Wendell Sande from South Central Service Cooperative. Sande recommended the council position be filled before the search for a City Administrator begins.

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4. **\* Consent Agenda**  
COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 4.A. Minutes
    - 4.A.i. Minutes from August 2, 2017 – Council Workshop
    - 5.A.ii. Minutes from August 2, 2017 – Regular Council Meeting
  
  - 4.B. Accounts Payable
    - 5.B.i. Accounts Payable July 29<sup>th</sup> – August 11<sup>th</sup>, 2017
    - 5.B.ii. Ratified Accounts Payable – August 8<sup>th</sup>, 2017
  
  - 4.C. Resolutions and Ordinances
  
  - 4.D. Reports of Officers, Boards, and Commissions
  
  - 4.E. Other
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**5. Public Hearings – 7:00 PM**

- 6.A. None

**6. Communications, Requests, and Petitions**

- 7.A CenterPoint Energy rate filing letter

**7. Department and Committee Reports and Action Items**

8.A. City Services Department

- 8.A.i. 10<sup>th</sup> Street Trail Request for grant writer – Margi Swanson and Chad DeVlaeminck

Margi Swanson from the Parks and Recreation Board requested approval to hire Amy Newsom to write the grant for the trail that will be built along 10<sup>th</sup> Street. The grant is due in January 2018 and the funds would be available in 2022.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE \$1,600.00 FOR THE HIRING OF A GRANT WRITER FOR THE 10<sup>TH</sup> STREET TRAIL PROJECT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B. Police Department – Police Chief Padilla

- 8.B.i. Police Officer Position

Police Chief Tony Padilla praised and thanked Gaylord’s Ambulance and Fire Departments for their quick response time and dedication to the city, given the opportunity he hoped all citizens would thank them for their commitment also.

Police Chief Tony Padilla requested approval for the hiring of Zack Vidmar. Zack Vidmar has been the number one candidate, meeting all requirements during the hiring process. Zack and his family plan on relocating to Gaylord.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE HIRING OF ZACK VIDMAR. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**8. Unfinished Business**

9.A. Fuller Property Easement

Lannoye stated he meet with Walter Fuller and they came to an agreement of \$7,500.00 for the purchase of the easement. Lannoye stated this is just an easement for the land.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE PURCHASE OF THE FULLER PROPERTY FOR \$7,500.00. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. Harvey Drive Project

9.Bi. Consider Pay Application #3 for the Harvey Drive Project – Lori Waltz, Interim Administrator

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE THIRD PAY APPLICATION FOR THE HARVEY DRIVE PROJECT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9. New Business

10.A.i. Accept James Landaas Council Resignation

Muchow asked the Mayor to read the letter of resignation from James Landaas for the record.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE RESIGNATION OF JIM LANDAAS FROM THE CITY COUNCIL. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.A.ii. Resolution 2017-22 – Resolution Declaring Vacancy on City Council

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION NUMBER 2017-22, A RESOLUTION DECLARING A VACANCY ON CITY COUNCIL. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.A.iii. Appointing a Person to Fill Council Vacancy

Boeder stated per the Charter the Council has to appoint someone to a vacant seat. Josh Klein, Diana Karau and Sue Keithahn expressed interest in the Council vacancy. All three spoke regarding why they had an interest in the Council position.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE JOSH KLIEN AS THE NEW COUNCIL PERSON. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. Other

11.A.

Boeder asked Homme to fill the position of Council President. Homme accepted.

Lannoye asked if Josh Klein could be sworn in at the next Council meeting. Boeder agreed.

Homme thanked all three of the candidates that showed interest in the vacant Council seat.

11. Upcoming Meetings and Events

- 11.A. Monday, August 21<sup>st</sup> – 6:30 - Park Board Meeting
- 11.B. Wednesday, August 23<sup>rd</sup> – 6:00 – HPC Meeting
- 11.C. Thursday, August 24<sup>th</sup> – 5:30 – City Employee Picnic
- 11.D. Monday, August 28<sup>th</sup> – 7:00 – Fire Department Meeting
- 11.E. Wednesday, September 6<sup>th</sup> – 6:30 – Council Meeting
- 11.F. Monday, September 11<sup>th</sup> – 5:30 – EDA Meeting
- 11.G. Wednesday, September 13<sup>th</sup> – 6:00 – P&Z Meeting
- 11.H. Monday, September 18<sup>th</sup> – 6:30 – Park Board Meeting
- 11.I. Wednesday, September 20<sup>th</sup> – 6:30 – Council Meeting

- 11.J. Monday, September 25<sup>th</sup> – 7:00 – Fire Department Meeting
- 11.K. Wednesday, September 27<sup>th</sup> – 6:00 – HPC Meeting

**12. Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:29 p.m.

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Lori Waltz  
Interim City Administrator

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Don Boeder  
Mayor