



**CITY OF GAYLORD
COUNCIL WORKSHOP MEETING MINUTES
WEDNESDAY, SEPTEMBER 27, 2017
6:30 P.M. CITY HALL**

Members Present: Mayor Boeder and Members Homme, Klein, Losure, Muchow and Uecker
Members Absent: Member None
Staff Present: Don Lannoye, Schauer Law Office; Lori Waltz, Interim City Administrator; Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant.
Visitors Present: Jim Brimeyer, Hue Life/Brimeyer Group; Phil Keithahn.

1. Call to Order

Pursuant to due call and notice thereof, the workshop of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. Purpose and Timeline of the Gaylord Special Council Meeting:

Mayor Boeder reported that the council workshop was called for this evening to go through the parameters of hiring a new City Administrator.

3. Jim Brimeyer, Hue Life/Brimeyer Group:

Jim gave a brief description of the Company, how a search is conducted, the goals of the search and the involvement he would like the Council and the Community to take part in. He recognized that Gaylord would like the search to be completed by the beginning of 2018. Due to this short time frame, he will begin searching for candidates immediately and proposed the following dates:

- October 11th, 2018 - Workshop 6:30 p.m. *Review profile with City*
- November 29th, 2018 - Special Meeting 6:30 p.m. *Progress report; select finalists*
- December 15th, 2018 - Special Evening Meeting *Interviews*
- December 16th, 2018 - *All Day Interviews*

Jim also requested contacting individuals and business owners in the community requesting they partake in some of the Workshops. Their input is extremely important in this hiring process.

13. Adjournment

There being no further business to come before the City Council. The meeting was adjourned at 7:22 p.m.

Lori Waltz
Interim City Administrator

Don Boeder
Mayor