



**CITY OF GAYLORD**  
**REGULAR CITY COUNCIL MEETING AGENDA**  
 Wednesday, October 4, 2017  
 6:30 P.M., City Hall

**Members Present:** Mayor Boeder and Members Homme, Klein, Losure, Muchow and Uecker.  
**Members Absent:** None.  
**Staff Present:** Don Lannoye, Schauer Law Office; Lori Waltz, Interim City Administrator, Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant.  
**Visitors Present:** Brent Kavitz, SEH; Justin Black, SEH; Amy Newsom, Scott Kuphal, Jane Rischmiller, Marina Jaquez, Wayne Grams, Renee Drexler and Lisa Uecker, Gaylord Hub.

1. **Call Meeting to Order**  
 Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p. m.
2. **Pledge of Allegiance**  
 The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 10-04-17 Agenda**  
 Lannoye reported that he received the appraisal for the assessment on American Lutheran Church, he gave a copy to the Church's attorney and shortly after that he received an offer from the Church's attorney to resolve the assessment issue. Lannoye stated rather than have the Assessment Hearing tonight, since it only involves American Lutheran Church, council should go into closed session at the end of this meeting to discuss the offer that has been presented. Lannoye also stated the Church's attorney is aware if the offer is not accepted tonight it will have to go to a future hearing. Lannoye noted this includes removing 6.A. and 9.A.i from tonight's agenda.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED TO APPROVE THE OCTOBER 4, 2017 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. **Comments, Updates, Concerns**
  - 4.A. Citizens-Marina Jaquez is disputing her \$50.00 re-connect fee, she stated she paid her past due bill plus more and her water was never disconnected and the \$50.00 fee is a re-connect fee. Lannoye stated he would discuss the disconnect fee with Lori Waltz and Lori Doering and report back to Council.  
 Jaquez asked when this would be complete.  
 Boeder told Jaquez to attend the next City Council Meeting which is Wednesday October 18<sup>th</sup>.  
 Jaquez also stated she took the Ambulance training class and now has been billed for this class.  
 Boeder stated the policy is to pay for the course if you drop out and this would be defined in the contract you signed before the class started.  
 Jaquez requested a copy of the contract.  
 Lannoye interjected he would get a copy of the contract and someone would be contacting her regarding these issues before the next Council meeting.
  - 4.B. Council Members-Homme reported that under Upcoming Meetings and Events, he represents Council at Heritage Preservation Meetings and there is a special meeting on Tuesday, October 17<sup>th</sup>, 2017.

5. **\* Consent Agenda**

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

- 5.A.i. Minutes from September 20, 2017 – Regular Council Meeting
- 5.A.ii. Minutes from September 27, 2017 – Council Workshop

5.B. Accounts Payable

- 5.B.i. Accounts Payable September 15<sup>th</sup> – September 27<sup>th</sup>, 2017
- 5.B.ii. Ratified Accounts Payable September 15<sup>th</sup> – 22<sup>nd</sup>, 2017

5.C. Resolutions and Ordinances

5.D. Reports of Officers, Boards, and Commissions

5.E. Other

- 5.E.i. Exempt Gambling Permit – Gaylord Sertoma Raffle – November 21<sup>st</sup>, 2017
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6. **Public Hearings – 7:00 PM**

- 6.A. 2017 NW Sanitary Sewer Improvement Project Assessment Hearing  
This was removed from agenda.

7. **Communications, Requests, and Petitions**

- 7.A. None.

8. **Department and Committee Reports and Action Items**

8.A. City Services Department

8.A.i. 10<sup>th</sup> Street Trail grant update – Amy Newsom  
Amy Newsom reported she started the letter of intent which is due in October, she passed it along to Tim Becker who is the County Engineer because he has to give his approval. She also wanted to review the amounts again with Council and ask where the funding would be coming from. The trail cost is \$270,000.00, the grant amount is \$168,000.00, the amount the city would owe is \$102,000.00. After some discussion by Council the money will be available and taken out of the Trail Fund. Newsom stated she needed this information to put in her letter of intent, also the sponsoring agent is the county and this is why Tim Becker needs to give his approval. Newsom will also request approval from the County Board, she is asking to be put on the agenda for their next meeting which is October 24<sup>th</sup>, 2017. Newsom also stated she would be coming back to council asking for a resolution for the grant.

9. **Unfinished Business**

9.A. NW Sanitary Sewer Project

9.A.i. Consider Resolution 2017-24 - Adopting the Assessment as presented  
This was removed from agenda.

9.B. IPS Solar

9.B.i. Approve Contracts with IPS Solar – Don Lannoye, City Attorney  
Lannoye stated he went through the IPS Solar Contracts, the final and resolved document is before the Council and he recommends going forward with the contract.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE IPS SOLAR CONTRACT AS PRESENTED. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.C. Administrator Search Update – Lori Waltz, Interim City Administrator

Waltz reported a letter went out with the utility bills inviting people to the open house to discuss what they are looking for in a new City Administrator. Jim Brimeyer from Hue Life-Brimeyer has been conducting meetings with the council members, community members and a few employees. After these meetings Brimeyer will put together a profile which he will discuss with council at a Workshop on October 11<sup>th</sup> at 6:30 p.m.

10. New Business

10.A. Consider 2018-2020 Farm Land Bid – Lori Waltz, Interim City Administrator

Waltz reported that currently the city rents out three parcels of farm land on three-year contracts to Mitch Frauendienst, these contracts will expire on December 31<sup>st</sup>, 2017. An ad was placed in the paper which resulted in one bid from Mitch Frauendienst for \$185.00 an acre with an annual total of \$14,768.55.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE 2018 - 2020 FARMING CONTRACTS TO MITCH FRAUENDIENST. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.B. Consider MN Valley Council of Governments Membership – Lori Waltz, Interim City Administrator

Waltz stated the Minnesota Valley Council of Governments annual membership is due. The cost is \$4,300.00 a year. The Council had a brief discussion if the renewal would be beneficial, it was decided not to renew for the coming year.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO OPT OUT OF RENEWING THE 2018 MINNESOTA VALLEY COUNCIL OF GOVERNMENTS MEMBERSHIP. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11. Other

11.A.

12. Upcoming Meetings and Events

- 12.A. Monday, October 9<sup>th</sup> – 5:30 – EDA Meeting
- 12.B. Wednesday, October 11<sup>th</sup> – P&Z Meeting
- 12.C. Wednesday, October 11<sup>th</sup> – 5:30 - P&Z Meeting
- 12.D. Wednesday, October 18<sup>th</sup> – 6:30 – Council Meeting
- 12.E. Monday, October 23<sup>rd</sup> – 6:30 – Park Board Meeting
- 12.F. Wednesday, October 25<sup>th</sup> – 6:00 – HPC Meeting
- 12.G. Monday, October 30<sup>th</sup> – 7:00 – Fire Department Meeting

Meeting was Closed at 6:45 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO CLOSE THE OPEN MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Closed Meeting was opened at 6:53 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO OPEN THE CLOSED MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

There was discussion of Pending Litigation at the Closed Meeting.

Closed Meeting Closed at 7:23 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO CLOSE THE CLOSED MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Open Meeting was re-opened at 7:23 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO OPEN THE OPEN MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**13. Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:24 p.m.

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Lori Waltz  
Interim City Administrator

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Don Boeder  
Mayor