



5.A.i.

CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
Wednesday, October 18, 2017
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: David Schauer, Schauer Law Office; Lori Waltz, Interim City Administrator, Tony Padilla, Chief of Police; Ty Reimers, City Services Manager; Lori Doering, Billing/Payroll Clerk and Colleen Snyder, Administrative Assistant.
Visitors Present: Les Meyer, Jane Rischmiller, and Lisa Uecker, Gaylord Hub.

1. **Call Meeting to Order**
Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder At 6:30.
2. **Pledge of Allegiance**
The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 10-18-17 Agenda**
COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED TO APPROVE THE OCTOBER 18, 2017 AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens -None.
 - 4.B. Council Members
Homme requested the November 1st Charter Commission Meeting at 6:00 be added to the Upcoming Meeting and Events. Muchow stated there is not a Park Board Meeting on Monday, October 23rd at 6:30 as listed under Upcoming Meeting and Events. Waltz indicated she would make the necessary corrections.

5. *** Consent Agenda**
COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
 - 5.A. Minutes
 - 5.A.i. Minutes from October 4, 2017 – Regular Council Meeting
 - 5.A.ii. Minutes from October 11, 2017 – Council Workshop
 - 5.B. Accounts Payable
 - 5.B.i. Accounts Payable September 28th – October 13th, 2017
 - 5.C. Resolutions and Ordinances

5.D. Reports of Officers, Boards, and Commissions

5.E. Other

5.E.i. Agreement between R&L Meyer Family, LLLP and the City of Gaylord

6. **Public Hearings – 7:00 PM**

6.A. None

7. **Communications, Requests, and Petitions**

7.A.i. Schauer Law Office Letter regarding Sibley County Action

Boeder asked David Schauer if their contract was renewable yearly. Schauer stated their contract was renewable on a yearly basis.

7.A.ii. Schauer Law Office Memo regarding Liquor License Violation

7.A.iii. CenterPoint Energy Letter regarding increase in rates

8. **Department and Committee Reports and Action Items**

8.A. City Services Department

8.A.i. Snow Hauling Bids for 2017 – 2018 Season

Ty Reimers reported he received a snow hauling quote from Wm. Mueller and Sons located in Hamburg the price has remained the same for the past two years. Reimers stated Wm. Mueller and Sons does a good job for us they bring between two and three trucks each time and get the snow hauled away in a short period of time.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE 2017 - 2018 SNOW HAULING CONTRACT TO WM. MUELLER AND SONS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Reimers stated at the next Council meeting he will be back to discuss snow removal timelines and priorities for the upcoming snow removal season. This year we will have additional snow removal due to the new school and the old/closed school.

8.B. Police Department – Tony Padilla, Chief of Police

8.B.i. Vidmar Resignation

Tony Padilla reported Zack Vidmar handed in his letter of resignation effective October 11th, 2017. Vidmar thanked everyone for giving him the opportunity to serve.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO ACCEPT OFFICER ZACK VIDMER'S RESIGNATION FROM THE GAYLORD POLICE DEPARTMENT, WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Approval to consider next top candidate

Padilla stated at the time Vidmar was hired there was a list of potential candidates, he is now seeking approval to do a background check on the second person on the list. Muchow asked if the second candidate was still interested and Padilla was confident the second candidate was still interested.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE A BACKGROUND CHECK ON THE NEXT TOP CANDIDATE FOR THE GAYLORD POLICE DEPARTMENT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.iii. Approval to fill Vacant Sergeant Position

Padilla stated there is a real need to fill the Sergeant position. Boeder requested Padilla give an explanation of the position. Padilla explained he is the contact person for the Police Department, twenty-four hours a day, seven days a week Padilla went on to explain this clearly is his job and the Sergeant position would be able to field calls or concerns if Padilla were to be out of town or on vacation. Currently there is not an investigator so the Sergeant position would cover this, also there are mandates and training programs the Police Department needs to stay current on and once again the Sergeant position could handle this area. After some discussion Council agreed to post this position internally.

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE INTERNALLY POSTING THE SERGEANT POSITION FOR THE GAYLORD POLICE DEPARTMENT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.C. Administration Department – Lori Waltz, Interim City Administrator

8.C.i. Administrator Search Update

Waltz reported per HueLife/Brimeyer they have already received six applications, they are encouraged by this and they feel the search is moving forward in a positive direction

8.C.ii. Set Budget Workshop

Waltz suggested setting November 8th, 2017 at 6:30 for the Budget Workshop. All members of Council agreed this date and time would work well.

9. Unfinished Business

9.A. NW Sanitary Sewer Project

9.A.i. Approve Pay Application No. 2

Waltz spoke to Brent Kavitz and per Brent everything has been completed except for the punch list that was given to Council. The final payment is \$87,273.52.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE PAYMENT OF NW SANITARY SEWER PROJECT PAY APPLICATION NUMBER TWO. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. New Business

10.A.

None.

11. Other

11.A.

None.

12. Upcoming Meetings and Events

- 12.A. Wednesday, October 18th – 6:30 – Council Meeting
- 12.B. Monday October 16th – 6:30 – Parks and Recreation Board
- 12.C. Wednesday, October 25th – 5:30 - P&Z Special Meeting
- 12.D. Wednesday, October 25th – 6:00 – HPC Meeting
- 12.E. Monday, October 30th – 7:00 – Fire Department Meeting
- 12.F. Wednesday, November 1st – 6:30 – Council Meeting
- 12.G. Monday, November 6th – 7:00 – Ambulance Department Meeting
- 12.H. Wednesday, November 8th – 5:30 – P&Z Meeting ?
- 12.I. Monday, November 13th – 5:30 – EDA Meeting
- 12.J. Wednesday, November 15th – 6:30 – Council Meeting
- 12.K. Monday, November 20th – 6:30 – Parks and Recreation Board
- 12.L. Wednesday, November 22nd – 6:00 – HPC Meeting

12.M. Monday, November 27th – 7:00 – Fire Department Meeting

12.N. Wednesday, November 29th – 6:30 – Special Council Meeting

13. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 6:56 p.m.

Lori Waltz
Interim City Administrator

Don Boeder
Mayor