



5.A.ii.

CITY OF GAYLORD
CITY COUNCIL SPECIAL BUDGET WORKSHOP MEETING
Wednesday, November 8, 2017
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members Homme, Klein, Muchow and Uecker.
Members Absent: Losure.
Staff Present: Lori Waltz, Interim City Administrator, Tony Padilla, Chief of Police; Ty Reimers, City Services Manager; and Colleen Snyder, Administrative Assistant.

1. Call meeting to Order – Mayor Don Boeder

2. Purpose and Timeline of the Gaylord City Council Workshop – Mayor Don Boeder

Boeder explained that the purpose of the workshop is to discuss possible cuts to the proposed 2017 budget and levy.

3. Specific City Council Discussion Items:

A. Discussion Regarding the Proposed 2018 Budget

- i. Discussion Regarding Current Levy
- ii. Review of 2018 Budget

4. Open Discussion by the Council

Mayor Boeder noted the budget at the start of the meeting was 10.98% and some trimming will need to take place. Waltz noted currently there is \$20,000.00 budgeted for the City Administrator search which will come out of the 2017 Budget and does not need to be in the 2018 budget. Waltz also stated she spoke to Reimers regarding the grounds person position, and that this is a possible future position with hire depending upon the need of an additional person. If removed the savings would be \$33,000.00 with a combined total of \$53,000.00 off the top. Boeder agreed the grounds position could be trimmed. Muchow stated it could be added back in if needed. This takes the budget to 6.02%. Muchow stated that the electricity budget appears high. Boeder stated this would go down because we signed up with IPS Solar, but it won't take effect until the first of the year. Muchow asked if Salaries for the Police Department, both Full Time and Part Time could be trimmed. Tony Padilla explained money was budgeted for a future Administrative Position which may not take place till late 2018. After some discussion Council agreed to cut a total of \$10,000.00. Waltz noted this takes the budget to 5.10%. Muchow asked if the Fire Chief could receive an increase. Waltz explained those wages came out of the Fire Department Fund and would not affect the General Fund. Boeder noted this could be discussed at a City Council meeting before the end of the year. Muchow questioned the Street Light fund especially since Xcel Energy replaced the street lights with LED lights, but he also noted that Xcel's rate is per unit light so even if a light burns out we are charged for usage. Boeder recommended running this area tight and to see if the new lights make a difference. Waltz stated she would check a current Excel Energy invoice for rates. Muchow noted in the EDA budget there was carry over for the from last year. Boeder explained this was due to the future Administrative Assistant position that EDA hopes to hire, but this more than likely won't take place till the new City Administer has been hired and feels comfortable with the position, which could be an additional six months after they are hired. Council agreed to cut \$24,400.00 from the EDA budget. Waltz noted this takes the budget to 2.8%. Muchow noted that the Pool portion seemed off. Boeder explained the report was run through June 2017. Since the months of August and September are not included the report it will be off. Waltz noted that typically the Concessions money going in and coming out is a wash. Reimers discussed the need for truck box repair for the 2004 pickup. Council discussed the condition of the current city vehicles, the possibility of purchasing in the future used vehicles as opposed to new vehicles. There was discussion by Council regarding the wage increase and it was decided to leave the increase at 2%. Council discussed that the budget cuts done tonight is just preliminary and a Truth and Taxation Hearing will take place in December 2017. Uecker questioned under Dues & Subscriptions the charge of \$2,200.00 to Minnesota Valley Council of Governments Membership 2018. At the City Council Meeting on October 4th, 2017 it was voted against renewing this membership.

5. Closing Remarks – Mayor Don Boeder

Boeder thanked Waltz for the work she did on the Budget. Boeder stated he was comfortable with the budget cuts which were done and was pleased with results of 2.8%. Boeder asked Council and all Members present if they were in agreement and everyone was in agreement.

There being no further business to come before the City Council. The meeting was adjourned at 7:22 p.m.

Lori Waltz
Interim City Administrator

Don Boeder
Mayor