



5.A.i.

CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
Wednesday, November 15, 2017
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye, Schauer Law Office; Lori Waltz, Interim City Administrator, Tony Padilla, Chief of Police; Dan Reich, Police Officer; Charlie Eichten, Police Sergeant and family; Kevin Fischer, Police Officer and family; Brian Soucy, Police Officer and family; Denley Kompelien, Police Officer; Ty Reimers, City Services Manager; Heather Zellmann, Ambulance Secretary; Colleen Snyder, Administrative Assistant.
Visitors Present: Joe Deis, Gaylord Hub; Silvio Amorim, Greg DeVries, Nathan DeVries.

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder At 6:30.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 11-15-17 Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO APPROVE THE NOVEMBER 15, 2017 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. Comments, Updates, Concerns

- 4.A. Citizens-Greg DeVries stated that he has some concerns about the goose management policy that the Council will be reviewing tonight at their meeting. DeVries didn't feel that the geese were causing any problems.
- 4.B. Council Members-Waltz requested to add to the agenda that Sibley East School District needs a resolution to designate a polling place in case of a special election and they would like to use the Fire Hall.
- 4.C. Waltz reported on the Administrative search, so far there are 15 applications, Jim Brimeyer explained that he will narrow this to 8 to 10 candidates. Brimeyer will be attending the November 29th, 2017 Council Meeting to review the candidates with Council.

5. * Consent Agenda

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

- 5.A.i. Minutes from November 1, 2017 – Regular Council Meeting
5.A.ii. Minutes from November 8, 2017 – Council Budget Workshop

- 5.B. Accounts Payable
 - 5.B.i. Accounts Payable October 28th – November 9th, 2017
 - 5.C. Resolutions and Ordinances
 - 5.C.i. None
 - 5.D. Reports of Officers, Boards, and Commissions
 - 5.E. Other
 - 5.E.i. None
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6. Public Hearings – 7:00 PM

- 6.A. None

7. Communications, Requests, and Petitions

7.A.i. Waltz reported that Silvio Amorim who resides at 117 3rd Street South has no access to the storm drain behind the curb and is requesting to have his sump pump discharge into the Sanitary Sewer for the winter months. During the summer months he will discharge onto the grass. Boeder asked if Silvio would pay the extra ten dollars a month which is city policy. Waltz replied yes.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE SUMP PUMP DISCHARGE INTO THE SANITARY SEWER FOR THE WINTER MONTHS AT 117 3RD STREET, GAYLORD, MN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8. Department and Committee Reports and Action Items

8.A. Ambulance Department

8.A.i. Ambulance Officer Elections- Zellmann reported on the Ambulance election results: Joel Fralick was elected President, Tony Draeger was elected Treasurer and Heather Zellmann was elected Secretary. Boeder asked if these were two-year terms. Zellmann responded the President is a two-year term and the Treasurer and Secretary are one-year terms. Boeder asked if these positions will be effective January 1, 2018. Zellmann replied yes.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE AMBULANCE ELECTON RESULTS EFFECTIVE JANUARY 1, 2018. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Zellmann reported on the Ambulance building expansion. Zellman stated that Council requested that the Ambulance obtain pricing for all the building expansion ideas. The Ambulance Building Committee have reached out to SEH to obtain a price for professional services. The total is \$4,500.00 and the Ambulance would fund this project. Zellmann was seeking approval from Council. Boeder explained this would be voted on at the end of tonight's meeting.

8.A.ii. Ridgeview Contract and Paramedic Duties-Zellmann reported that Ridgeview presented their contract ten days before expiration date at the end of September. There was a slight increase. The Ambulance committee requested from Ridgeview in the future they present their contract at least two months prior to the expiration date. Zellmann explained this would give the City time to thoroughly research the contract and make any necessary changes if needed. Zellmann stated the Ambulance committee voted in favor of renewing the Ridgeview contract.

Dan Reich took questions from council regarding the importance of the service that Ridgeview provides.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE RIDGEVIEW CONTRACT AND PARAMEDIC DUTIES AS PRESENTED. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B. Police Department – Tony Padilla, Chief of Police

8.B.i. Approval for Full-Time Police Officer-Chief Padilla requested from Council approval to hire Denley Kompelien for the full-time position.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE HIRING OF DENLEY KOMPELIEN TO THE GAYLORD POLICE DEPARTMENT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Promotion Ceremony for Sergeant Position-Chief Padilla announced that newly appointed Sergeant Charlie Eichten is the first Sergeant for the Gaylord Police Department. Boeder performed the oath for the swearing in ceremony for Sergeant Eichten and presented him with a certificate.

8.B.iii. Swearing in Ceremony for Part-Time Officers-Chief Padilla presented Officer Brian Soucy and Officer Kevin Fisher to Council. Boeder performed the oath for the swearing in ceremony and family members pinned the badges on the officers.

9. Unfinished Business

9.A. NW Sanitary Sewer Project

9.A.i. Approve Pay Application Number 3-Waltz reported that Brent Kavitz from SEH could not attend tonight's meeting. The amount due is \$10,567.38. This is for turf application with the remainder due in Spring.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE NW SANITARY SEWER PAY APPLICATION NUMBER THREE (3). WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. Goose Management Plan – Don Lannoye, City Attorney-Lannoye reported that with the opening of the new school this fall, school officials became concerned with the large amount of geese on the school property and contacted the DNR who requested the school work with the city to develop a plan for goose management. Lannoye presented the plan to the school which they approved and now is presenting it to Council. The plan acknowledges there is a goose problem, it also encourages residents to report geese related problems to the police department or city hall. The City will work directly with the school to record geese related problems. Good documentation is needed if we need to present this to the DNR in the future. The City prohibits the feeding of geese and will work with Sibley East to further manage the goose problem. Boeder reminded Council these steps are being implemented because DNR will not help us until we put a working policy into place. Boeder reported the issue may intensify in the spring and the fall of the year, this is truly going to be a community effort and assured everyone there will be no killing of geese.

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE GOOSE MANAGEMENT PLAN AS PRESENTED. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.C. Order for Abatement – 115 5th Street South – Don Lannoye, City Attorney
Lannoye requested this be removed.

10. **New Business**

10.A. Amendment to the City Charter – Don Lannoye, City Attorney-Lannoye reported the Charter Commission has requested clarification to Section Eight which limits or prohibits city officials from being employed through the city. The Charter Commission feels the language is hard to understand. Minnesota Statute allows the Charter to be amended by the City Council. A public hearing is required which will take place on December 20th, 2017 after the hearing Council would vote on the amendment, which would be followed by a ninety day waiting period.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE PUBLIC HEARING FOR THE CHANGE TO CITY CHARTER SECTION EIGHT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.B. Resolution Acknowledging Donation from Gaylord Homes – Don Lannoye, City Attorney
Boeder reported Gaylord Homes was recently sold and they wish to donate approximately \$50,000.00 to the city for a leaf pick-up program. Boeder explained the program is designed for residents to place leaves on their curb and the city picks them up. Boeder stated this may replace the street sweeper. Muchow stated this was a generous offer but would the program end up costing too much to operate such as equipment expense and additional staff. Boeder stated Gaylord Homes will only donate the money if it is used for a leaf pick-up program. After some discussion Boeder suggested asking for community input using the monthly Newsletter and the City's website and bringing this back up for discussion in a few weeks.

Meeting was Closed at 7:33 p.m.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO CLOSE THE OPEN MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Closed Meeting was opened at 7:33 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO OPEN THE CLOSED MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11. **Other**

11.A. Closed Meeting to Discuss Purchase of Property - 111 6th Street
Council discussed the purchase of the building located at 111 6th Street.

Closed Meeting Closed at 7:51 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED TO CLOSE THE CLOSED MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Open Meeting was re-opened at 7:51 p.m.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED TO OPEN THE OPEN MEETING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11.B. Professional Plan Agreement for Ambulance Service
Council agreed to put this on hold for now.

12.C. Sibley East Request for the Use of the Fire Hall-

Waltz explained that due to new regulations from the State of Minnesota, they need to designate a polling place in case of a special election. This polling place has to be a location already designated by a Township or a City. Waltz stated that Jim Amsden, Sibley East Superintendent; has stated that they would like to designate the Fire Hall as their polling place.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE ALLOWING SIBLEY EAST TO DESIGNATE THE FIRE HALL AS A COMBINED POLLING LOCATION. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

12. Upcoming Meetings and Events

- 12.A. Monday, November 20th – 6:30 – Park Board Meeting
- 12.B. Tuesday, November 21st – 6:00 – HPC Meeting (Ordinance review)
- 12.C. Thursday, November 23rd – Thanksgiving (City Hall Closed)
- 12.D. Friday, November 24th – City Hall Closed
- 12.E. Monday, November 27th – 7:00 - Fire Department Meeting
- 12.F. Tuesday, November 28th – 6:00 - HPC Meeting
- 12.G. Wednesday, November 29th – 6:30 – Special Council Meeting
- 12.H. Wednesday, December 6th – 6:30 – Council Meeting
- 12.I. Monday, December 11th – 5:30 – EDA Meeting
- 12.J. Tuesday, December 12th – City Employee Holiday Party
- 12.K. Friday, December 15th – Meet City Administrator Candidates
- 12.L. Saturday, December 16th – Interview City Administrator Candidates

13. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER MUCHOW SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:55p.m.

Lori Waltz
Interim City Administrator

Don Boeder
Mayor