



CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
 Wednesday, February 21st, 2018
 6:30 p.m.

Members Present: Mayor Boeder and Members, Homme, Losure, Klein and Muchow.
Members Absent: Uecker.
Staff Present: Don Lannoye, Schauer Law Office; Lory Young, City Administrator; Lori Waltz, Accountant/Clerk; Ty Reimers, City Services Manager; Tony Padilla, Police Chief; Charlie Eichten; Police Officer; Colleen Snyder, Administrative Assistant.
Visitors Present: Brent Kavitz, SEH; Avery Grochow, Diana Karua.

1. **Call Meeting to Order**
 Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.
2. **Pledge of Allegiance**
 The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 02-21-18 Agenda**
 COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE FEBRUARY 21TH, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens:
 Diana Karau spoke regarding her concerns about the recent hiring of an intern to work in the police evidence room and questioned when the comprehensive plan will be put on the agenda.
 - 4.B. Council Members:
 Klein reported on the Neighbor Meeting held on February 12, 2018 regarding possible conversion of green space in East Ridge Terrace, located on Second Street East. Klein reported the general consensus from the meeting is that the neighborhood is not in favor of this conversion. Muchow requested the comprehensive plan be put in the agenda for the next meeting.
5. *** Consent Agenda**
 COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
 - 5.A. Minutes
 - 5.A.i. Minutes from February 7th, 2018 – Organizational Council Meeting
 - 5.B. Accounts Payable
 - 5.B.i. None

5.C. Resolutions and Ordinances

5.C.i. Ordinance # 334 – Mediacom Franchise Agreement
WAIVED SECOND READING

5.D. Reports of Officers, Boards, and Commissions

5.D.i. None

5.E. Other

5.E.1. Liquor, Wine or Club License Renewals

5.E.ii. 2018 Fire Fighting Agreements with the following townships: Dryden, New Sweden, Sibley and Transit

5.E.iii. 2018 Ambulance Agreements with the following townships: Dryden, New Sweden, Sibley, Transit and New Auburn.

6. Public Hearings – 7:00 PM

6.A. Vacating Alleys within Block 24 and 35

Public Hearing opened at 7:00 p.m.

Mayor Boeder reported these alleys pertain to the old school property, they were not vacated in the past and need to be vacated now. Lannoye explained we need to clean up old paperwork so we can have a clear title to transfer to the medical school. Lannoye went on to say it's possible these alleys were vacated many years ago but never recorded. Public Hearing was closed at 7:04 p.m.

7. Communications, Requests, and Petitions

7.A. None

8. Department and Committee Reports and Action Items

8.A. Administration Department –Lory Young, City Administrator

8.A.i. City/Employee Contributions to Health Insurance Premiums

Young handed out paperwork, Mayor Boeder had requested she look up some deductible numbers. Boeder reported he requested information from the Mayor's Association asking what other cities pay as far as deductibles and family plans. Boeder is in favor of doing something with the family plan but currently there isn't enough information to make a sound decision so he requested more information be obtained and this be discussed at a later date. Uecker stated she would like to see information for single plans also. Boeder stated a lot of the information he has received so far shows single and family rates.

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. Hire General Manager for the Aquatics Center

Reimers reported that in January 2018 council approved the hiring of a General Manager for the Aquatic Center. One applicant responded to the ad, Reimers felt this candidate was a good fit for the position and requested council's approval to offer the job to the applicant.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE HIRING OF ADAM ARNST AS GENERAL MANAGER AT THE AQUATIC CENTER. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 8.C. Police Department – Tony Padilla, Chief of Police
8.C.i. Discussion on process for hiring new police chief or just do the interview at the end of the meeting?

9. **Unfinished Business**

- 9.A. Ordinance 333 – Amending the Gaylord City Charter – Don Lannoye, City Attorney
Lannoye explained Ordinance 333, Section 8-Incompatible Offices was amended so it would be easier to read, interrupt and understand. The Charter Commission approved this amendment and it would be necessary for council to approve this unanimously.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE AMENDING THE GAYLORD CITY CHARTER ORDINANCE 333, SECTION EIGHT-INCOMPATIBLE OFFICES. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.B. 10th Street Project -Discuss project & alternates and the cost implications associated with each
Brent Kavitz reported option one involves 10th Street, Penn Avenue, Nicollet Avenue and Linden Avenue this would be the most affordable option, option two is similar to option one however the Sanitary Sewer would get fixed right away. Kavitz stated he wants Council to be aware of the options that are available.

10. **New Business**

- 10.A. Resolution 2018-05 - Resolution Vacating an Alley on Council Initiative

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE RESOLUTION 2018-05 VACATING ALLEYS WITHIN BLOCK 24 TO 35 AT THE OLD SIBLEY SCHOOL PROPERTY. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 10.B. Interview Candidate for Police Chief Position (Offer position or Advertise to General Public)
Lannoye stated traditionally exempt employees receive a salary, non-exempt overtime pay falls under the Fair Labor Standards. Generally exempt employees are exempt from getting comp time. Gaylord has a unique policy giving exempt and non-exempt employees comp time. Lannoye wanted Council to be aware that this is not a necessary perk to have and if Council was thinking of omitting comp time for exempt employees, now would be a good time to do so and he could prepare a Resolution for the next council meeting. Uecker stated she thought comp time was no longer given to exempt employees. Mayor Boeder wanted to remind everyone that Lory Young was hired as an exempt employee with no comp time. Mayor Boeder stated we have to be fair to all of our employees and advised Lannoye to prepare a Resolution to omit comp time for exempt employees. Chief Tony Padilla spoke regarding the necessity of comp time in the police department. Young reported the Police Chief's position was posted internally and one applicant was received from Sergeant Charlie Eichten. Mayor Boeder asked council if they wanted to interview Sergeant Eichten or open the search to the public. Council agreed through consensus to interview Sergeant Eichten. Mayor Boeder read a series of questions to Sergeant Eichten.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE HIRING OF SARGENT CHARLIE EICHTEN AS CHIEF OF POLICE AT THE GAYLORD POLICE DEPARTMENT, EFFECTIVE MARCH 20TH, 2018. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11. Upcoming Meetings and Events

- 11.A. Monday, February 26th – 7:00 – FD Meeting
- 11.B. Wednesday, February 28th – 6:00 – HPC Meeting @ Library
- 11.C. Monday, March 5th – 6:30 Park Board Meeting
- 11.D. Wednesday, March 7th – 6:30 – City Council Meeting

12. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:57 p.m.

Lory Young
City Administrator

Don Boeder
Mayor