



5.A.i.

CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
Wednesday, March 7th, 2018
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye, Schauer Law Office; Lory Young; City Administrator, Lori Waltz; Accountant/Clerk, Ty Reimers; City Services Manager, Charlie Eichten; Police Sergeant, Denley Kompelien; Police Officer, Dan Reich; Police Officer, Colleen Snyder; Administrative Assistant.
Visitors Present: Brent Kavitz; SEH, George Eilerston; Northland Securities, Duane Messner, Jeff Millete, Don Burgess, Rene Drexler, Elmer Kasten, Hans Grostans, Orlin Sylvester, Orlin Grack, Mavis Grack, Barb Rosen, Jackie Bernstein, Myron Nelson, Diana Karau and Joe Deis; Gaylord Hub.

1. **Call Meeting to Order**
Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.
2. **Pledge of Allegiance**
The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 03-07-18 Agenda**
COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE MARCH 7TH, 2018 AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens-None.
 - 4.B. Council Members-None.

5. *** Consent Agenda**
COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
 - 5.A. **Minutes**
 - 5.A.i. Minutes from February 21st, 2018 – Organizational Council Meeting
 - 5.B. **Accounts Payable**
 - 5.B.i. Ratified Accounts Payable for January 29th - February 22nd, 2018
 - 5.B.ii. Accounts Payable for February 23rd, 2018 – March 1st, 2018
 - 5.C. **Resolutions and Ordinances**
 - 5.C.i. None

5.D. Reports of Officers, Boards, and Commissions

5.D.i. None

5.E. Other

5.E.i. Special Events Permit Application – Pub Putt

5.E.ii. 2018 Fire Fighting Agreements with the following townships: Alfsborg

5.E.iii. 2018 Ambulance Agreements with the following townships: Alfsborg

5.E.iv. Exempt Gambling Permit Applications: Conservation Partners of America & Gaylord Area Chamber of Commerce

5.E.v. 3.2 Liquor License Applications: Gaylord Baseball Association, Hahn Foods, El Toro Bowl, B & M Store, Jalisco Market

6. Public Hearings – 7:00 PM

6.A. 10th Street Project Assessments Hearing

Public Hearing opened at 7:05 p.m.

Brent Kavitz from SEH discussed the purpose of the hearing which is how municipalities are able to assess property owners for projects. Kavitz explained property owners will receive new updated assessment statements after tonight's meeting. Kavitz briefly explained the breakdown of the assessment statements and discussed the three projects council will be voting on in tonight's meeting. Assessment policies are available at City Hall. Assessment payments can be made interest free till November 30th, 2018. Unpaid balances will be certified by the county and placed on your property tax at five percentage interest. Property owners asked various questions regarding removal of trees, will there be access to garages, will there be alley access.

Mayor Boeder explained once the project starts there are weekly meetings at City Hall which are beneficial in keeping property owners updated, the city website has updates and letters are sent to property owners. Kavitz stated a majority of the time property owners will have street and alley access, they stagger projects as much as possible to accommodate the property owner. Public Hearing closed at 7:29 p.m.

Communications, Requests, and Petitions

7.A. Sibley East Community Education Advisory Committee

7.B. Dryden Township News Letter

7.C. Forever Young Senior Center News Letter

7.D. Easter Egg Hunt by Gaylord Area Chamber of Commerce

7.E. Solar Update

7. Department and Committee Reports and Action Items

7.A. Administration Department –Lory Young, City Administrator

8.A.i. None

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. Bids for old Pay loader

Reimers reported two bids were received for the old pay loader. One was for \$29,002.00 the other was \$30,500.00, which was submitted by Dale Fraudenist.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE BID OF \$30,500.00 FOR THE OLD PAY LOADER TO DALE FRAUDENIST. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Wubit Rental

Reimers stated he was contacted by the New Prague Aquatic Center requesting to borrow or rent our Wibit. They are hosting a Wibit Warrior event. Currently they have one Wibit but would like another to enhance their event. Reimers requested an agreement which would hold the New Prague Aquatic Center liable should our Wibit become damaged or destroyed, they sent an agreement which Reimers read to council.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE LENDING OF THE WIBIT FROM GAYLORD'S AQUATIC CENTER TO THE NEW PRAGUE AQUATIC CENTER, WITH THE UNDERSTANDING THE NEW PRAGUE AQUATIC CENTER IS LIABLE FOR ANY DAMAGE WHICH MAY OCCUR. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.C. Police Department – Charlie Eichten, Police Sergeant

8.C.i. Updates on the Remodel of New Police Building

Eichten reported the bid for the architect came in at \$5,500.00, the bid to remodel the interior and build an exterior garage was \$89,440.00 this does not include the architect fee or any permit fees. Mayor Boeder suggested obtaining more than one bid to insure we receive a fair price. Young suggested a spec sheet be created so when the bids come in comparisons can be made. Klein asked where the impound lot will be located. Eichten replied the proposed location is on the North side of the new garage. Eichten stated Officer Denley Kompelien volunteered to work on the specs. After some discussion by Council it was agreed quotes from other architects would be obtained. Young will contact the building inspector regarding what updates need to be done or what needs to be brought up to code, a spec sheet will be created and the discussion will continue at the next scheduled City Council meeting.

8.C.ii. Gaylord Police Department 2017 Annual Report

Eichten reported the Gaylord Police Department provides service 20 hours a day, 365 days a year to the Gaylord community, between the hours of 3 a.m. to 7 a.m. an officer is on call, but not on active duty. In 2017 the Gaylord Police Department received 7,258 calls for service there were roughly 1,300 traffic stops, numerous apartment checks, park checks and resident watches for people who are out of town, numerous public assists, school patrols and medical calls. There were 413 City Ordinance issues. Eichten stated community involvement is very important. Last year Chief Padilla and K-9 Caesar went to the Elementary School to introduce the students to Caesar. Eichten went to the Shining Star Learning Center to talk about safety issues. I Got Caught Tickets were given to children wearing a bike helmet, the tickets allowed the children a free treat at Dairy Queen. Officers attended National Night Out block parties. Bikes were given away to children in the Park. Egg Stravaganza was a success with no major issues. Officer Nelson helped a few residents obtain valid driver's license. There was a chess club at the Library, books were read to the students at the Elementary School, officers helped residents shovel snow from their sidewalks and driveways and mowed lawns.

8.C.iii. Approval to Hire New Officer

Eichten reported Chief Tony Padilla's last day is March 19, 2018. Padilla's leaving creates a shortage of officers.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE HIRING OF A NEW POLICE OFFICER AT STARTING PAY WHICH IS \$22.44 AN HOUR. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.C.iv. Uniform Allowance for New Officer

Eichten requested \$2500.00 for the Uniform Allowance. Eichten stated the recent hiring of a new officer and the subsequent hiring of a current officer will drain the budget.

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE \$2,500.00 FOR THE UNIFORM BUDGET. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.C.v. Police Chief Salary Request

Eichten asked for the Council to consider an increase in his wage. The current pay for officers was recently increased but the chief's scale was not adjusted so when Eichten becomes the Police Chief his salary will be less than he is currently making as an officer. Council agreed to take this into consideration and this will be discussed at the next Council meeting.

8.C.vi. County On-Call list for the City of Gaylord

Lannoye suggested have a meeting with the County to discuss the contract. Mayor Boeder agreed this would be beneficial to meet with the County and requested Young to set up and attend the meeting.

8. **Unfinished Business**

9.A. Discussion of 2018 Bond Issuance -

George Eilertson, Northland Securities

Eilertson explained debt ratio is the city's market value to their overall outstanding debit. As debit is being paid down the city can take on new projects the goal is to maintain the City's Bond rating and credit rating. The city currently has an A plus credit rating. Eilertson stated the city would be able to take on all three projects and he recommended taking 2019 off and not doing any spending until 2020.

9.B. Resolution 2018-06 - Adopting Assessments for the 10th Street Project -

Brent Kavitz, Project Manager

Kavitz spoke briefly on the projects. After some discussion Council agreed to do all three projects.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-06 ADOPTING ASSESSMENTS FOR THE 10TH STREET PROJECT WITH ALL ALTERNATES. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.C. Resolution 2018-07 - Repealing Sec. 8.2(2) of City Personnel Policy -

Don Lannoye, City Attorney

Lannoye reported at the last council meeting Council expressed a desire to stop the practice of giving comp time to exempt employees and requested a resolution be prepared that would repeal that policy, once Sec 8.2(2) is repealed the rest of the policy will be re-numbered accordingly.

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER UECKER SECONDED, TO REPEAL SECTION 8.2(2) CITY PERSONNEL POLICY WHICH IS COMP TIME FOR EXEMPT EMPLOYEES. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.D. Resolution 2018-08 – Setting Salary for New Police Chief Position -

Lory Young, City Administrator

Council agreed to table the discussion on setting a salary for the new Police Chief until more information can be obtained regarding the recent increase for the Police Officers. This will be discussed again at the next scheduled Council meeting.

9.E. Revisit the Comp Plan Discussion –

Chad Muchow, Council Member

Muchow suggested Young contact the Hoisington Koegler Group and see what it would take to re-start or re-do the Comp plan they started about a year and a half ago. Mayor Boeder suggested April or May as a

timeline to start.

9. New Business

- 10.A. Discussion & Set the date for Goal Setting Session
Mayor Boeder requested Young pick some Wednesday dates opposite Council Meetings to set up a time that works with everyone for a Goal Setting Session.

10. Upcoming Meetings and Events

- 11.A. Monday, March 5th – 6:30 - Ambulance Meeting
11.B. Wednesday, March 7th – 6:30 – City Council Meeting
11.C. Friday, March 9th – Noon – Chamber Meeting @ Library
11.D. Monday, March 12th – 5:30 - EDA Meeting
11.E. Monday, March 12th - 6:30 - Park Board Meeting
11.F. Wednesday, March 14th – 5:30 - P & Z Meeting
11.G. Wednesday, March 21st – 6:30 - City Council Meeting
11.H. Saturday, March 24th – 10:30 – Easter Egg Hunt - Gaylord Area Chamber of Commerce
11.I. Monday, March 26th – 6:00 - Fire Department Annual Banquet
11.J. Wednesday, March 28th – 6:15 - HPC Meeting at Library

11. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KLEIN SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 8:57 p.m.

Lory Young
City Administrator

Don Boeder
Mayor