



CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
 Wednesday, April 18th, 2018
 6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye; Schauer Law Office, Lory Young; City Administrator, Ty Reimers; City Services Manager, Charlie Eichten; Police Chief, and Colleen Snyder; Administrative Assistant.
Visitors Present: Phil Keithahn, Mac Goesewich, Diana Karua, Avery Grochow, Ashley Latzke, Amy Newsome, Mark Newsome, Rand Peterman, Ricci Peterman and Joe Deis:Gaylord Hub.

1. **Call Meeting to Order**
 Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.
2. **Pledge of Allegiance**
 The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 04-18-18 Agenda**
 COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE APRIL 18TH, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens
 Diana Karua expressed her concerns on the Appliance Pick-up discussion scheduled for tonight's Council Meeting. Karua also expressed her concerns regarding the action the City has taken on the Eminent Domain Acquisition. Karua also commented on the TIF Meeting she will be conducting. Rand Peterman spoke regarding his concerns over the sewer issues on his property. Avery Grochow stated Sertoma will not be running the concession stand this year. Grochow requested that Council allow him to run the stand. He will enlist the help of various committees to run the stand. Once expenses are meet the committee working at the stand would be allowed to keep the profit for their committee.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE CITY OF GAYLORD'S SOFTBALL CONCESSION STAND BE MANAGED BY AVERY GROCHOW WITH THE HELP OF VOLUNTEER COMMITTES SCHUEDLED BY AVERY GROCHOW. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

 - 4.B. Council Members
 Mayor Boeder requested item 10 B.) Proclamation for Mamie's 100th Birthday be removed from the Agenda.

5. *** Consent Agenda**

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

5.A.i. Minutes from April 4th, 2018 – Regular Council Meeting

5.B. Accounts Payable

- 5.B.i. Ratified Accounts Payable for March 1st – 31st, 2018
- 5.B.ii. Ratified Accounts Payable – EFT Bills for March 1st – 31st, 2018
- 5.B.iii. Accounts Payable for April 1st, 2018 – April 13th, 2018

5.C. Resolutions and Ordinances

5.C.i. Resolution 2018-14 Insurance Services Company Contract Renewal

5.D. Reports of Officers, Boards, and Commissions

- 5.D.i. Ambulance Service Minutes: 02/05/18, 03/05/18 & 04/02/18
- 5.D.ii. Economic Development Authority Minutes: 02/12/18, 03/22/18 & 04/09/18
- 5.D.iii. Heritage Preservation Commission Minutes: 02/28/18 & 03/28/18
- 5.D.iv. Parks & Recreation Board Minutes: 02/12/18 & 03/12/18
- 5.D.v. Planning & Zoning Minutes: 03/14/18
- 5.D.vi. Fire Department Relief Association Minutes: 03/26/18
- 5.D.vii. AGGW Cable Commission Minutes: 01/23/18 & 02/20/18

5.E. Other

- 5.E.i. Gaylord Area Aquatic Center Rates
- 5.E.ii. Special events Permit - Neisen's Bar of Gaylord Inc.
- 5.E.iii. Special Events Permit – Music on Main
- 5.E.iv. Library Board Appointment - Ashley Latzke

6. **Public Hearings – 7:00 PM**

6.A. None

7. **Communications, Requests, and Petitions**

7.A. Chamber Spring Fling

8. **Department and Committee Reports and Action Items**

8.A. Administration Department –Lory Young, City Administrator

- 8.A.i. Proposed Medical School TIF Update
Young reported Northland Securities has received the paperwork and they are now able to move forward.
- 8.A.ii. Rate Study Proposal – Northland Securities Inc.
Young reported she received the rate proposal study from Northland Securities. Muchow stated there isn't a reason to put this off; eventually the increase will have to take place.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE RATE STUDY PROPOSAL THROUGH NORTHLAND SECURTIES; THE STUDY SHOULD NOT EXCEED \$8,600.00. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.A.iii. League of Minnesota Cities Conference

8.A.iv. Minnesota County/City Managers Association Conference

Young noted the League of Minnesota Cities Conference and the Minnesota County/City Managers Association Conference will be held in June and she will be attending both.

8.A.v. Membership in Rotary and Sertoma

Young stated she joined Rotary and Sertoma. Council thanked her for efforts.

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. Appliance Pickup – Mac Gosewisch

Mac Gosewisch requested to do an appliance pickup for the City of Gaylord. This would be free of charge with the exception of TV's and Tires. Gosewisch is certified for de-manufacturing appliances. Gosewisch requested the use of the compost site as the drop off point. Everything would be off the grounds at the end of the day. Muchow asked Reimers if using the compost site would be ok. Reimers replied yes. Gosewisch will take care of putting up fliers and he will drop off information at City Hall so it can be put in with the residents monthly water bill.

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE APPLIANCE PICK-UP BY MAC GOSEWISCH AT THE CITY COMPOST SITE . WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Moving Playground Equipment

Reimers reported he took pictures of the playground equipment at the old school and sent the pictures to the company who installed the equipment Midwest Play Scapes. Reimers asked if the equipment could be moved. Midwest Play Scapes told him it could be re-located and due to the high cost of new playground equipment they actually re-locate a lot of equipment, cost would be around \$8,900.00. Muchow asked Reimers if he could present this information at the next EDA meeting. Reimers replied yes.

8.C. Police Department – Charlie Eichten, Police Sergeant

8.C.i. Offer of Employment to New Officer

Eichten reported interviews were held for a new officer. Uecker, Homme, Young and Eichten conducted the interviews. All four agreed one candidate stood out. Eichten made an offer to this candidate, employment is contingent upon a background check, physical and psychological testing.

9. Unfinished Business

9.A. Resolution 2018-15 – Hire New Police Officer

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION 2018-15 HIRE NEW POLICE OFFICER. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. Resolution 2018-16 – Construction Testing Services 2018 10th St Improvement
Young stated Braun came in with the lowest quote.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-16 CONSTRUCTION TESTING SERVICES 2018 10TH ST IMPROVEMENT TO

BRAUN IN THE AMOUNT OF \$15,927.50. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.C. Resolution 2018-17 – Acquisition of Certain Property by Proceedings in Eminent Domain
Lannoye reported in the Summer of 2017 he and the building inspector started contacting the property owner regarding the condition of the property. Numerous complaints have been reported from the citizens of Gaylord. The property owner has not responded. Because access could not be gained the building inspector was forced to make an assignment of the property from the outside. The building inspector determined the property is hazardous and needs to be repaired/demolished. Lannoye again made attempts to contact the property owner there wasn't a response. Lannoye recommended acquisition by eminent domain because it most benefits the City but noted it is up to Council to make the decision.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION 2018-17 ACQUISITION OF PROPERTY AT 319 HIGH AVENUE BY PROCEEDINGS IN EMINENT DOMAIN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.D. Resolution 2018-18 – Approving Sale of City Property

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-18 APPROVING SALE OF CITY PROPERTY TO THE DANZA GROUP FOR THE PROPOSED MEDICAL SCHOOL. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.E. Resolution 2018-19 – Calling Public Hearing on Proposed Establishment of TIF District

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-19 CALLING PUBLIC HEARING ON PROPOSED ESTABLISHMENT OF TIF DISTRICT, PUBLIC HEARING IS ON JUNE 20, 2018 AT 7 P.M. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.F. Resolution 2018-20 – Adopting Final 2018 Enterprise Fund Budget

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION 2018-20 ADOPTING FINAL 2018 ENTERPRISE FUND BUDGET PER REQUEST OF OUR AUDITORS ABDO, EICK & MEYERS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.G. Resolution 2018-21 – Adopting Final 2018 Special Fund Budget

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE RESOLUTION 2018-21 ADOPTING FINAL 2018 SPECIAL FUND BUDGET PER REQUEST OF OUR AUDITORS ABDO, EICK & MEYERS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.H. EDA Recommendation Regarding East Ridge Terrace Residential Lots
Young reported EDA has requested the East Ridge Lots be turned into two one foot lots for housing and one hundred and seventy feet for green space/park. Lannoye stated EDA is requesting the lots be turned over to them to manage. After some discussion by Council they came to a motion.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE RESIDENTIAL DEVELOPMENT OF UP TO TWO-HUNDRED TWENTY FIVE FEET ON THE NORTHERN END OF EAST RIDGE TERRACE AND ONE-HUNDRED FIFTY FEET BE SET ASIDE

FOR GREEN SPACE/PARK ON THE SOUTHERN END OF EAST RIDGE TERRACE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

New Business

10.A. Resolution 2018-22 – Establishing Debt Management Policy

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE RESOLUTION 2018-22 ESTABLISHING A DEBT MANAGEMENT POLICY PER REQUEST OF OUR AUDITORS ABDO, EICK & MEYERS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.B. Proclamation for Mamie's 100th Birthday
This item was removed from the agenda.

10. Upcoming Meetings and Events

- 11.A. Monday, April 16th – 6:00 – Chamber Spring Fling at Oak Terrace
- 11.B. Wednesday, April 18th – 6:30 – City Council Meeting
- 11.C. Thursday, April 19th – 6:00 – Sibley County Municipality Association Meeting – Green Isle
- 11.D. Wednesday, April 25th – 6:30 HPC Meeting at Library
- 11.E. Thursday, April 26th – 6:30 – Council Work Session
- 11.F. Monday, April 30th – 7:00 – Fire Department Meeting
- 11.G. Wednesday, May 2nd – 6:30 City Council Meeting
- 11.H. Monday, May 7th – 6:30 - Ambulance Meeting
- 11.I. Wednesday, May 9th – 5:30 – P & Z Meeting
- 11.J. Monday, May 14th – 5:30 EDA Meeting
- 11.K. Monday, May 14th – 6:30 Park Board Meeting

11. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KLEIN SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:40 p.m.

Lory Young
City Administrator

Don Boeder
Mayor