



CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
Wednesday, June 6th, 2018
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye; Schauer Law Office, Lory Young; City Administrator, Ty Reimers; City Services Manager; Charlie Eichten; Police Chief, Anthony Daily; Police Officer, Denely Koemlein; Police Officer, Colleen Snyder; Administrative Assistant.
Visitors Present: Tom Olinger; Northland Securities, Ashely Latzke, Phil Keithan, Diana Karua, DuWayne Messner, Jenna Wibstad and Joe Deis; Gaylord Hub.

1. **Call Meeting to Order**
Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.
2. **Pledge of Allegiance**
The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 06-06-18 Agenda**
COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE JUNE 6, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens-None.
 - 4.B. Council Members-DuWayne Messner spoke regarding the water in the alley behind his house. Diana Karua expressed her concerns regarding the upcoming TIF district.

5. *** Consent Agenda**
COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
 - 5.A. **Minutes**
 - 5.A.i. Minutes from May 16th, 2018 – Regular Council Meeting
 - 5.B. **Accounts Payable**
 - 5.B.i. Accounts Payable for May 11th, 2018 – May 31st, 2018
 - 5.B.ii. Ratified Accounts Payable for May 1st – May 31st, 2018
 - 5.B.iii. Ratified Accounts Payable EFT for April 1st to May 31st, 2018
 - 5.C. **Resolutions and Ordinances**
 - 5.C.i. **None**
 - 5.D. **Reports of Officers, Boards, and Commissions**
 - 5.D.i. Historical Preservation Commission Minutes: 04/25/18 & 03/28/18

5.D.ii. Gaylord Volunteer Fire Department Minutes: 04/30/18

- 5.E. Other
5.E.i. None
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6. **Public Hearings – 7:00 PM**

6.A. None

7. **Communications, Requests, and Petitions**

7.A.i. The Gaylord Rotary Hubette News Letter

8. **Department and Committee Reports and Action Items**

8.A. Administration Department –Lory Young, City Administrator

- 8.A.i. Recommendation from 2018 Audit Report – Abdo, Eick & Meyers
Tom Olinger reported overall the General Fund is healthy. Olinger also reported on the three year trend.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE 2018 AUDIT REPORT FROM ABDO, EICK & MEYERS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 8.A.ii. Comp Plan Re-Start Proposal – Hoisington Koegler Group Inc.
Young reported Hoisington Koegler is anxious to get re-started on Gaylord's Comp Plan. Muchow asked if there would be an additional charge to re-start the Proposal. Young stated Hoisington would have to present any additional charges to the City, they can't just bill the City.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE RESTART OF THE COMP PLAN UNDER THE ORIGINAL CONTRACT, SHOULD HOISINGTON KOEGLER NEED ADDITIONAL MONEY TO COMPLETE THE COMP PLAN THEY WOULD NEED COUNCIL'S APPROVAL TO CONTINUE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 8.A.iii. Sibley Housing Forum
Young reported Shannon Sweeny with David Drown Associates will be speaking at Wakefield Park on June 14th, 2018 at 6:00p.m. And again in Winthrop on June 27th, 2018. Young encouraged Council to attend.

8.A.iv. Pay Equity Report

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE PAY EQUITY REPORT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 8.A.v. 6 Month Review Process Schedule
Young reported her review is on June 20th, 2018, at 3:30 she meets with staff, at 4:30 she meets with Jim Brimeyer from HueLife/Brimeyer and at 5:30 she meets with Council.

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. Gaylord Area Aquatic Center Update

Reimers reported there a total of 43 employees, 28 are lifeguards and Council has a list of employees for approval in their packets. Reimers also reported everything is going well and on schedule.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE EMPLOYEE HIRE LIST FOR THE 2018 SEASON AT THE GAYLORD AREA AQUATIC CENTER. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B.ii. Playground Equipment Relocation

Reimers reported Bruce from Midwest Playscapes will call him shortly before they are ready to extract the old playground equipment. Next week prep at East Ridge Terrace playground will begin, the big swing set will be removed the smaller one will stay. Pea rock will be removed and placed at the compost site and hauled back when the playground has been re-installed.

8.C. Police Department – Charlie Eichten, Chief of Police

8.C.i. Introduction of New Full-time Police Officer

Chief Eichten introduced the new Police Officer Anthony Daily. Officer Daily thanked Council for giving him the opportunity to serve the Gaylord community.

8.C.ii. Police Officer Resignation

Chief Eichten reported Officer Dan Reich resigned from the Gaylord Police Department. His last day will be June 12th, 2018. There will be a gathering for Officer Reich at the Gaylord Legion on June 12th, 2018 starting at 5:00 p.m. Chief Eichten requested Council's approval to hire a full time police officer to replace Officer Reich. Chief Eichten also requested the hiring of Deputy Eric Johnson from the Sibley County Sheriff's Department as a part time police officer.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO GIVE CHIEF CHARLIE EICHTEN THE AUTHORITY TO POST INTERNALLY AND EXTERNALLY IF NECESSARY THE POSITION OF POLICE OFFICER OR POLICE SERGEANT FOR THE GAYLORD POLICE DEPARTMENT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO HIRE DEPUTY ERIC JOHNSON AS A PART TIME POLICE OFFICER WITH THE GAYLORD POLICE DEPARTMENT. DEPUTY JOHNSON IS REQUIRED TO COMPLETE THE GAYLORD POLICE DEPARTMENT'S EMPLOYMENT APPLICATION. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

COUNCIL MEMBER HOMME MOVED WITH REGRETS, COUNCIL MEMBER KLEIN SECONDED, TO ACCEPT OFFICER DAN REICH'S RESIGNATION FROM THE GAYLORD POLICE DEPARTMENT EFFECTIVE JUNE 12TH, 2018. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED

9. Unfinished Business

9.A. 2018 10th Street Improvement Project Updates – Brent Kavitz – SEH
Kavitz was not present at the meeting.

9.B. Res. 2018-28 – Approving Elections Judges and Alternates for 2018 Primary and General Election

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-28 APPROVING ELECTION JUDGES AND ALTERNATES FOR 2018 PRIMARY AND GENERAL ELECTION. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.C. Res. 2018-29 – Formal Request for MNDOT Speed Study on Highways 5 & 19
Young reported she spoke with Brent from MNDOT who provided the document which is now Resolution 2018-29, per MNDOT a formal request is necessary to conduct this speed study.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE RESOLUTION 2018-29 FORMAL REQUEST FOR MNDOT SPEED STUDY ON HIGHWAYS 5 & 19. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. **New Business**

10.A. None

11. **Upcoming Meetings and Events**

- 11.A. Monday, June 4th – 6:30 Ambulance Meeting
- 11.B. Wednesday, June 6th – 5:00 – 7:00 Music on Main Begins
- 11.C. Wednesday, June 6th – 6:30 City Council Meeting
- 11.D. Wednesday, June 6th – 4:00 Farmers Market Begins
- 11.E. Monday, June 11th – 5:30 EDA Meeting
- 11.F. Monday, June 11th – 6:30 Park & Rec Board Meeting
- 11.G. Wednesday, June 13th – 5:30 P & Z Meeting
- 11.H. Thursday, June 14th – 6:00 Sibley Housing Forum – Wakefield Park
- 11.I. Wednesday, June 20th – 6:30 City Council Meeting

12. **Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:41 p.m.

Lory Young
City Administrator

Don Boeder
Mayor