



**CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES**

Wednesday, September 19th, 2018
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye; Schauer Law Office, Lory Young; City Administrator and Colleen Snyder; Administrative Assistant.
Visitors Present: Brent Kavitz; SEH, Olga Lidia Hernandez Medina, Cortez Ramiro Rivera, Patrick Schlueter and Lisa Uecker; Gaylord Hub.

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 09-19-18 Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE SEPTEMBER 19th, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. Comments, Updates, Concerns

4.A. Citizens-None.

4.B. Council Members-Mayor Boeder requested 9.C. be removed since Phil Keithahn was not present at tonight's meeting. Uecker asked if the paperwork for Dale Steinborn has been completed. Lannoye responded he is working on the paperwork and Steinborn can call him directly. Lannoye stated at the Charter Commission meeting yesterday there were no recommendations for changes. Mayor Boeder announced he will be attending a send off for the 34th Red Bull Infantry Division from Minnesota. Young announced the Habitat for Humanity meeting was informational, there were thirteen people in attendance and volunteers are starting to sign up.

5. * Consent Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

5.A.i. Minutes from August 29th, 2018 – Special Budget Meeting

5.A.ii. Minutes from September 5th, 2018 – Council Meeting

5.A.iii. Minutes from July 30th, 2018 – Gaylord Volunteer Fire Department

5.A.iv. Minutes from August 27th, 2018 – Gaylord Volunteer Fire Department

5.A.v. Minutes from September 12th, 2018 – Planning and Zoning Commission

- 5.B. Accounts Payable
 - 5.B.i. Accounts Payable for August 31st – September 12th, 2018
 - 5.C. Resolutions and Ordinances
 - 5.C.i. None
 - 5.D. Reports of Officers, Boards, and Commissions
 - 5.D.i. None
 - 5.E. Other
 - 5.E.i List to Certify for Delinquent Utilities – 3rd Quarter 2018
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6. Public Hearings – 7:00 PM

- 6.A. None

7. Communications, Requests, and Petitions

- 7.A.i. Tractor Roll-In Sunday & Harvest Blessing Service
- 7.A.ii. Ho-Ho Area Shrine Club Pancake Breakfast
- 7.A.iii. Sibley County September News Letter

8. Department and Committee Reports and Action Items

- 8.A. Administration Department –Lory Young, City Administrator

- 8.A.i. Moving forward with new City Web Site

Young asked Council if they would be interested in moving forward with Lime Valley. Young stated it will take roughly 3 to 4 months to set up the website and the price quoted is not to exceed \$12,865.00.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE LIME VALLEY PAGE DEVELOPMENT TO RE-DO THE GAYLORD CITY WEBSITE. PRICE IS NOT TO EXCEED \$12,865.00. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 8.A.ii. Moving forward with Compensation & Classification Study

Young requested to move forward with this Study. Council agreed instead of doing the Study they wanted Young to put together some options and report back to them.

- 8.A.iii. EDA Coordinator Position

Young stated she would like to fill this position. After some discussion Council requested Young present them with salary recommendations and qualifying benefit package.

- 8.B. City Services Department – Ty Reimers, City Services Manager

- 8.B.i. None

- 8.C. Police Department – Charlie Eichten, Chief of Police

- 8.C.i. Squad Car Situation-Young reported there were unfixable engine issues with the 2014 Ford Explorer Squad Car. Eichten was able to locate a used engine with some remaining warranty. The installation of the new engine will be completed soon.

Unfinished Business

- 9.A. **Res 2018-45** Adopting Proposed 2018 Tax Levy Collectible in 2019 & Call for Truth in Taxation Hearing

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-45 ADOPTING PROPOSED 2018 TAX LEVY COLLECTIBLE IN 2019 & CALL FOR TURTH IN TAXATION HEARING. TAX AMOUNT IS \$1,245,292.00 INVOLING A 15% INCREASE, HEARING IS SCHEDULED FOR DECEMBER 5TH, 2018 @ 7:00P.M. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.B. **Res 2018-47** Pay App #4 for 2018 10th Street Improvements Project - Brent Kavitz – SEH
Kavitz requested pay application #4 in the amount of \$246,070.60. Kavitz stated Pay App#4 is thru August 31st, 2018.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE RESOLUTION 2018-47 PAY APPLICATION #4 FOR 2018 10TH STREET IMPROVEMENT PROJECT IN THE AMOUNT OF \$246,070.60. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Kavitz reported Seeding, Weeds and Restoration will take place next week, rain has delayed the completion of these items.

- 9.C. Medical College Updates – Phil Keithahn
This was removed from the agenda.

9. **New Business**

- 10.A. Consider Appeal of Potentially Dangerous Dog Designation – Don Lannoye
Lannoye explained to Council this appeal. The dog owner spoke briefly.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER KLEIN SECONDED, TO AFFRIM THIS DOG IS POTENTIALLY DANGEROUS. THIS HAS BEEN CLARIFIED TO THE DOG OWNERS AND THE DOG OWNERS ARE TAKING THE NECESSARY STEPS TO CORRECT THIS SITUATION. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 10.B. Amendment to Ordinance # 324 Historical Preservation Commission – First Reading – Patrick Schlueter
Schlueter reported on the changes that will occur on the First Reading.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION 2018-34 DEVELOPMENT AGREEMENT FOR MEDICAL COLLEGE & MULTIFAMILY HOUSING. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. **Upcoming Meetings and Events**

- 11.A. Wednesday, September 19th – 5:30 Budget Workshop
11.B. Wednesday, September 19th - 6:30 City Council Meeting
11.C. Thursday, September 20th - American Red Cross Blood Drive at Legion
11.D. Monday, September 24th - 7:00 Fire Department Meeting
11.E. Wednesday, September 26th – 6:30 HPC Meeting
11.F. Monday, October 1st – 6:30 Ambulance Meeting
11.G. Wednesday, October 3rd – 6:30 City Council Meeting

11. **Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER LOSURE SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:33 p.m.

Lory Young
City Administrator

Don Boeder
Mayor