



CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES
 Wednesday, October 3rd, 2018
 6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure, Muchow and Uecker.
Members Absent: None.
Staff Present: Don Lannoye; Schauer Law Office, Lory Young; City Administrator and Colleen Snyder; Administrative Assistant.
Visitors Present: Phil Keithahn, Tyler Stolt and Lisa Uecker; Gaylord Hub.

1. **Call Meeting to Order**
 Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.
2. **Pledge of Allegiance**
 The Pledge of Allegiance was recited by Council and visitors present.
3. **Consider 10-03-18 Agenda**
 COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE OCTOBER 3RD, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
4. **Comments, Updates, Concerns**
 - 4.A. Citizens-None.
 - 4.B. Council Members-Young requested 10.B. be added due to a request for an Asbestos Payment. Mayor Boeder wanted to remind everyone of 5.C. Amendment to Ordinance #324 Historical Preservation Commission-Second Reading.
5. *** Consent Agenda**
 COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.
 - 5.A. **Minutes**
 - 5.A.i. Minutes from September 19th, 2018 – Special Budget Meeting
 - 5.A.ii. Minutes from September 19th, 2018 – Council Meeting
 - 5.B. **Accounts Payable**
 - 5.B.i. Ratified Accounts Payable – EFT Bills for July 1, 2018 – August 31, 2018
 - 5.C. **Resolutions and Ordinances**
 - 5.C.i. Amendment to Ordinance # 324 Historical Preservation Commission – Second Reading

5.D. Reports of Officers, Boards, and Commissions

5.D.i. None

5.E. Other

5.E.i Gaylord Sertoma Exempt Gambling Permit

6. Public Hearings – 7:00 PM

6.A. None

7. Communications, Requests, and Petitions7.A.i. 2018 10th Street Improvement Project Update #19

7.A.ii. Meet Under the Mistletoe – Gaylord Area Chamber

7.A.iii. EMS Open House – Ambulance – Fire – Police

7.A.iv. Forever Young Senior Center - October 2018 News Letter

8. Department and Committee Reports and Action Items8.A. Administration Department – Lory Young, City Administrator

8.A.i. EDA Coordinator Position Update-Young reported she has been working with the League of Minnesota Cities to determine what requirements Gaylord is looking for and the salary range. Young will report on this again at the next Council meeting.

8.A.ii. Coaching Program-Young requested approval from Council for a coaching program offered by Jim Brimeyer from Hue Life.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE COACHING PROGRAM OFFERED BY JIM BRIMEYER FROM HUELIFE FOR LORY YOUNG. PROGRAM COST IS NOT TO EXCEED \$3,000.00. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. None

8.C. Police Department – Charlie Eichten, Chief of Police

8.C.i. None

9. Unfinished Business

9.A. Medical College Updates – Phil Keithahn reported the project is going very well and everything is on schedule.

10. New Business10.A. Potential Lease Agreement for 6th Street Building – Phil KeithahnMayor Boeder stated the lease agreement for the 6th Street Building is up for Council approval.

Lannoye stated he reviewed the contract, the City will pay the utilities. Keithahn stated the

Medical College will pay the phone and internet service.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE THE LEASE AGREEMENT FOR THE 6TH STREET BUILDING TO THE MEDICAL COLLEGE. THE LEASE WILL START NOVEMBER 1ST, 2018 AND EXPIRE NOVEMBER 1ST, 2019. AFTER THE FIRST 12 MONTHS THE COLLEGE WILL BE REQUIRED TO GIVE A 60 DAY NOTICE IF THEY PLAN ON CONTINUING TO RENT THE BUILDING. THIS CONTINUED RENTING WOULD OCCUR ON A MONTH TO MONTH BASIS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10.B. Payment Request for Asbestos Removal – Lory Young, City Administrator
Lannoye stated he received a call from Young inquiring the payment process. Lannoye explained the City is required to pay the asbestos removal invoices. Young stated in the future she will include these invoices on the agenda for approval.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE 1ST INSTALLMENT OF ASBESTOS REMOVAL IN THE AMOUNT OF \$8,705.37. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

11. Upcoming Meetings and Events

- 11.A. Monday, October 1st – 6:30 Ambulance Meeting
- 11.B. Wednesday, October 3rd – 6:30 City Council Meeting
- 11.C. Monday, October 8th – 5:30 – EDA Meeting
- 11.D. Monday, October 8th – 6:30 - Park Board at Library
- 11.E. Tuesday, October 9th – 5:30 – EMS Open House
- 11.D. Wednesday, October 10th – 5:30 – P & Z Meeting
- 11.E. Friday, October 12th – Noon - Chamber Meeting
- 11.F. Wednesday, October 17th – 6:30 – Council Meeting

12. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER KLEIN SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:06 p.m.

Lory Young
City Administrator

Don Boeder
Mayor