



**CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES**

Wednesday, October 17th, 2018
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Klein, Losure and Muchow.
Members Absent: Uecker.
Staff Present: Don Lannoye; Schauer Law Office, Lory Young; City Administrator and Colleen Snyder; Administrative Assistant.
Visitors Present: Phil Keithahn; MN College of Osteopathic Medicine, Randy Kokesch, Jim Peterson and Lisa Uecker; Gaylord Hub.

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 10-17-18 Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE OCTOBER 17th, 2018 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. Comments, Updates, Concerns

- 4.A. Citizens-None.
- 4.B. Council Members-None.

5. * Consent Agenda

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

- 5.A.i. Minutes from October 3rd, 2018 City Council Meeting
- 5.A.ii. Minutes from September 24th, 2018 Gaylord Volunteer Fire Department
- 5.A.iii. Minutes from September 26th, 2018 HPC Meeting
- 5.A.iv. Minutes from October 1st, 2018 Ambulance Meeting
- 5.A.v. Minutes from October 10th, 2018 P & Z Meeting

5.B. Accounts Payable

- 5.B.i. Accounts Payable for October 2nd to October 11th, 2018
- 5.B.ii. Accounts Payable to be Ratified for September 13th, 2018 to October 1st, 2018
- 5 B.iii. EFT Accounts Payable to be Ratified for September 1st to September 30th, 2018

5.C. Resolutions and Ordinances

5.C.i. None

5.D. Reports of Officers, Boards, and Commissions

5.D.i. None

5.E. Other

5.E.i Rezoning of the Shovel Ready Industrial Lot from I-1 to B-3 (Public Hearing was held by P&Z Commission and they approved the recommendation)
 Mayor Boeder explained to Kokesch and Peterson their request was approved and this would need one more reading which would take place at the next Council meeting November 7th, 2018. Kokesch and Peterson asked if the reading could be done sooner so they can start construction before the ground freezes. After some discussion Boeder suggested a Special Council Meeting Monday, October 22nd, 2018 to expedite the rezoning. Council agreed to the Monday night meeting.

Public Hearings – 7:00 PM

6.A. None

6. Communications, Requests, and Petitions

7.A.i. None

7. Department and Committee Reports and Action Items7.A. Administration Department –Lory Young, City Administrator

8.A.i. EDA Coordinator Position Update

Young reported she provided Council with an updated description for the EDA Coordinator position.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE REVISED EDA COORDINATOR POSITION & THE ADVERTISING FOR THIS POSITION. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

8.A.ii. East Ridge Terrace Lots

Young reported EDA agreed to sell the three East Ridge Terrace lots to Habitat for Humanity for one dollar per lot.

8.B. City Services Department – Ty Reimers, City Services Manager

8.B.i. None

8.C. Police Department – Charlie Eichten, Chief of Police

8.C.i. None

8. Unfinished Business

9.A. Discussion of Land Purchase Agreement – Melro Properties

Pursuant to Minnesota Statue 13D.05, subd. 3(c)

After some discussion Council agreed to give the seller two options. Lannoye stated he would present these options to the sellers attorney.

9.B. Ordinance 335 – An Ordinance Repealing Ord #263 & Setting Salary of Mayor and City Council Members

Boeder suggested simplifying the wages by giving one flat set amount, paid out Quarterly.

COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER KLEIN SECONDED, TO APPROVE ORDINANCE 335 – REPEALING ORDINANCE #263 & SETTING SALARY OF MAYOR AND CITY COUNCIL. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.C. Res 2018-48 -2018 10th Street Project – Application for Payment - #5

COUNCIL MEMBER KLEIN MOVED, COUNCIL MEMBER LOSURE SECONDED, TO APPROVE RESOLUTION 2018-48 10TH STREET PROJECT PAYMENT APPLICATION #5 IN THE AMOUNT OF \$10,297.22. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.D. Res 2018-49 – Approving Sale of Property located at East Ridge Terrace
Mayor Boeder explained this Resolution is for the sale of twenty-five feet of property to Dale Steinborn, in the amount of \$3,750.00.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE RESOLUTION 2018-49 APPROVING SALE OF PROPERTY LOCATED AT EAST RIDGE TERRACE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.E. Medical College Updates – Phil Keithahn
Keithahn reported the College is moving forward in a positive direction. Keithahn presented maps to Council showing the changes that are proposed. Keithahn stated the College plans on having their website live next week.

Mayor Boeder wanted everyone to know that tonight's Council meeting was Don Lannoye's last meeting as City Attorney. Mayor Boeder thanked Don for his service and told him his hard work for the City of Gaylord was very much appreciated.

9. **New Business**

10.A. None

10. **Upcoming Meetings and Events**

- 11.A. Wednesday, October 17th – 6:30 – Council Meeting
- 11.B. Wednesday, October 24th – 6:30 – HPC Meeting at Library
- 11.C. Monday, October 29th – 7:00 – Fire Department Meeting
- 11.D. Wednesday, October 31st – Halloween
- 11.E. Monday, November 5th – Ambulance Meeting
- 11.F. Tuesday, November 6th – Election Day
- 11.G. Wednesday, November 7th – Council Meeting

11. **Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER LOSURE MOVED, COUNCIL MEMBER HOMME SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:21 p.m.

Lory Young
City Administrator

Don Boeder
Mayor