



**CITY OF GAYLORD
REGULAR CITY COUNCIL MEETING MINUTES**

Wednesday, February 6th, 2019
6:35 P.M., City Hall

Members Present: Mayor Boeder and Members, Grochow, Homme, Muchow and Padilla.
Members Absent: Uecker.
Staff Present: Aaron Walton; Walton Law Office, Lory Young; City Administrator, Colleen Snyder; Administrative Assistant.
Visitors Present: Justin Black; SEH, Phil Keithahn; MN College of Osteopathic Medicine, George Eilertson; Northland Securities, Tammy Omdal; Northland Securities, Dan Rogers; Nokomis Partners, Ian Sing, Lyle Grochow, Avery Grochow, Doug Parrott, Bill Schulte, Randy Walsh, Jerry Gasow, Randy Kirsch, Maria Kirsch and Joe Deis; Gaylord Hub.

1. Call Meeting to Order

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:35 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited by Council and visitors present.

3. Consider 02-06-19 Agenda

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE THE FEBRUARY 6TH, 2019 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Comments, Updates, Concerns

- 3.A. Citizens-None
- 3.B. Council Members-Mayor Boeder requested 9.F. Closed Session be tabled until the next council meeting and requested Collaborative Services with MN League of Cities be added to 10.A.ii. Mayor Boeder noted that Council Member Grochow was added to the Personnel Committee.

4. Consent Agenda

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4.A. Minutes

- 5.A.i. January 23rd, 2019 – Regular Council Meeting
- 5.A.ii. January 9th, 2019 – Planning & Zoning Meeting
- 5.A.iii. January 9th, 2019 – EDA Meeting

4.B. Accounts Payable

- 5.B.i. Accounts Payable January 17th to February 1st, 2019
- 5.B.ii. Accounts Payable to be Ratified – December 17, 2018 – January 14, 2019

- 5.B.iii. Accounts Payable to be Ratified – EFT – November 1st -December 30th, 2018
 - 4.C. Reports of Officers, Boards, and Commissions
None
 - 4.D. Other
 - 5.E.i. Liquor, Wine or Club License Renewals
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5. **Public Hearings – 7:00 PM**

- 6.A. None

6. **Communications, Requests, and Petitions**

- 7.A. Sibley County Community Development & U of M Extension
- 7.B. Forever Young Senior Center

7. **Department and Committee Reports and Action Items**

- 8.A. Administration Department – Lory Young - City Administrator
 - 8.A.i Tax Increment Financing for Housing Projects – Tammy Omdal & George Eilertson – Northland Securities
Tammy Omdal & George Eilertson explained TIF for housing projects.
 - 8.A.i.i Date for Council Work Shop – March 12
 - a. What topics would you like on the work shop
Young reported March 12th, 2019 was the date that would work best for everyone.
Mayor Boeder suggested a start time of 6:30 which Council agreed to.
- 8.B. City Services Department – Ty Reimers – City Services Manager
 - 8.B.i. None
- 8.C. Police Department – Charlie Eichten – Chief of Police
 - 8.C.i. None
- 8.D. Fire Department – Dean Schons – Fire Chief
 - 8.D.i. Fire Relief Association – Lyle Grochow
Ian Sing was looking for Council approval on the fifty dollar increase to the Relief Association benefits.

COUNCIL MEMBER PADILLA MOVED, COUNCIL MEMBER HOMME SECONDED, TO APPROVE A FIFTY DOLLAR INCREASE TO THE RELIEF ASSOCIATION BENEFITS BRINGING THE TOTAL BENEFIT TO ONE-THOUSAND SEVEN-HUNDRED DOLLARS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Ian Sing wanted Council to know that the Fire Department is signed on to drive the ambulance if the need should arise, all members of the Fire Department are qualified to drive the ambulance rig.

8. **Unfinished Business**

- 9.A. **Resolution 2019-13** Approving Amendment to Conditional Use Permit – Nokomis Partners (Pinske Property) – Solar Energy Production Facility
Dan from Nokomis Partners spoke regarding the solar energy project. Aaron Walton reminded everyone the original conditional use permit for this was approved in 2017, the original contractor backed out and Nokomis picked up the project. This resolution is for a name change to the original

conditional use permit approved in 2017.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE RESOLUTION 2019-13 APPROVING AMENDMENT TO CONDITIONAL USE PERMIT – NOKOMIS PARTNERS (PINSKE PROPERTY) - SOLAR ENERGY PRODUCTION FACILITY. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED

- 9.B. **Resolution 2019-14** Approving Conditional Use Permit #C2019-01 for Engineering Concepts Inc. for Solar Energy Production

Mayor Boeder stated Resolution 2019-14 has been tabled for now.

- 9.C. **Resolution 2019-15** Second Amendment to TIF Development Agreement – City of Gaylord TIF District No. 5-1

COUNCIL MEMBER GROCHOW MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE RESOLUTION 2019-15 SECOND AMENDMENT TO TIF DEVELOPMENT AGREEMENT- CITY OF GAYLORD TIF DISTRICT NO. 5-1. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

Phil Keithahn stated the final architect drawings were delivered to the City today. Justin Black the City Engineer and Darin Haslip the City Building Inspector are asking for time to review the drawings. Keithahn requested a special meeting on February 13th, 2019 so this can move forward. Mayor Boeder recommended setting the special meeting on February 13th, 2019 at 6:30.

- 9.D. **Resolution 2019-16** – Approving Re-Plat of Minnesota Medical University, LLC Property

Avery Grochow from Sibley Surveyors spoke regarding the re-plat of the Medical University.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE THE PRELIMINARY RE-PLAT OF MINNESOTA MEDICAL UNIVERSITY, LLC PROPERTY. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE RESOLUTION 2019-16 APPROVING RE-PLAT OF THE MEDICAL UNIVERSITY, LLC PROPERTY. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.E. **Resolution 2019-17** – Receiving Report and Calling for a Public Hearing on the 2019 3rd Street East Extension Project

Justin Black spoke regarding the 3rd Street East Extension Project. Black went through the lot layout and explained the next step is to hold a public hearing. Black requested the public hearing for Feb 20th, 2019, at 7:00 p.m. the cost estimate is \$775,000.00 and bids for the project would open on March 19th, 2019.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE RESOLUTION 2019-17 RECEIVING REPORT AND CALLING FOR A PUBLIC HEARING ON THE 2019 3RD STREET EAST EXTENSION PROJECT. THE HEARING IS SCHEDULED FOR FEBRUARY 20TH, 2019 AT 7:00 P.M. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

- 9.D. **Resolution 2019-18** – Application for Payment #7 for 2018 10th Street

Justin Black requested payment #7 for 2018 10th Street Project in the amount of \$4,874.18.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE RESOLUTION 2019-18 APPLICATION FOR PAYMENT #7 FOR 2018 10TH STREET IN THE AMOUNT OF \$4,874.18. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.F. **“Closed Session”** Pursuant to Minnesota Statute 13D05 Subd.3(a)
Evaluation of Personnel

This was eliminated from tonight's agenda.

10. **New Business**

10.A.i. New Score Board at Walsh Field – Bill Schulte

Bill Schulte, Randy Walsh and Jerry Gasow spoke regarding the need for a new score board at Walsh Field, the current score board has become obsolete and they were requesting the City to front the money which will be sponsor backed.

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE A PAYMENT FROM RESERVES NOT TO EXCEED \$48,000.00 TO THE GAYLORD BASEBALL ASSOCIATION FOR A NEW SCOREBOARD. REPAYMENT WILL OCCUR OVER A FIVE TO SIX YEAR PERIOD FROM SIX SPONSORS OBTAINED BY THE BASEBALL ASSOCIATION. REPAYMENT WILL BE PUT BACK INTO RESERVES. WITH ALL MEMBERS VOTING IN FAVOR THE MOTION CARRIED.

10.A.ii. League of Minnesota Cities

Mayor Boeder was contacted by the League of Minnesota requesting to provide Collaboration Services to Council and Young. Since Gaylord is a member of the League of MN Cities this is a free service and Boeder wanted input from Council. Muchow and Homme agreed this would be beneficial. Boeder requested Young set up a time and get back to Council.

11. **Other**

12.A. None

12. **Upcoming Meetings and Events**

13.A. Wednesday, February 6th – 5:30 – Special P & Z Meeting

13.B. Wednesday, February 6th – 6:30 – City Council Meeting

13.C. Monday, February 11th – 5:00 – EDA Meeting

13.D. Monday, February 11th – 6:30 – Parks & Rec Board @ Library

13.E. Wednesday, February 20th – 6:30 - City Council Meeting

13.F. Monday, February 25th – 7:00 – Fire Department Meeting

Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER GROCHOW MOVED, COUNCIL MEMBER PADILLA SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 8:07 p.m.

Lory Young
City Administrator

Don Boeder
Mayor