



**CITY OF GAYLORD
CITY COUNCIL MEETING MINUTES**

Wednesday, March 6th, 2019
6:30 P.M., City Hall

Members Present: Mayor Boeder and Members, Homme, Muchow Padilla and Uecker.
Members Absent: Muchow.
Staff Present: Aaron Walton; Walton Law Office, Lory Young; City Administrator, Colleen Snyder; Administrative Assistant and Charlie Eichten; Chief of Police.
Visitors Present: Justin Black; SEH, Brian Maciej, Lime Valley and Joe Deis; Gaylord Hub.

1. **Call Meeting to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited by Council and visitors present.

3. **Consider 03-06-19 Agenda**

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE THE MARCH 6TH, 2019 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

4. **Comments, Updates, Concerns**

4.A. Citizens-None.

4.B. Council Members-Mayor Boeder requested the special events permit for the Pub Putt on March 16th, 2019 be added to the Consent Agenda.
 Young stated the Sibley County Municipalities Association Annual Meeting on April 2nd, 2019 is at the Henderson Road Haus in Henderson, MN. There will be a meal with discussion to follow meal. Please see Young to sign up deadline to sign up is March 22nd, 2019. Young stated the Mardi Gras Pancake Supper took in \$510.00 which goes to Habitat for Humanity.

5. **Consent Agenda**

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

5.A.i. February 27th – City Council Meeting

5.B. Accounts Payable

5.B.i. None

5.C. Reports of Officers, Boards, and Commissions

None

5.D. Other

5.D.i. None

6. **Public Hearings – 7:00 PM**

6.A. None

7. **Communications, Requests, and Petitions**

7.A. Mardi Gras Pancake Supper – St. Paul's Church – All proceeds going to Habitat

7.B. Dryden Township News Letter

7.C. League of MN Cities Property & Casualty Loss Analysis Review

7.D. Sibley County Municipalities Association Annual Meeting

7.E. 35th Annual Fire Fighter Pancake Breakfast

7.F. Special Events Permit for Pub Put

8. **Department and Committee Reports and Action Items**

8.A. Administration Department – Lory Young - City Administrator

8.A.i. Presentation of the New City Website – Brian Maciej – Lime Valley

Brian Maciej presented to Council the work that has been done so far on the new website. Maciej pointed out that the website is customer friendly, easy to update, lots of pictures/visuals and a tab for the medical college can be added in the future. Maciej stated training will be provided for the website and it is four to five weeks from completion.

8.B. City Services Department – Ty Reimers – City Services Manager

8.B.i. None

8.C. Police Department – Charlie Eichten – Chief of Police

8.C.i. Removing Officer Kompelien from probation

Chief Eichten stated Officer Denley Kompelien started with the Gaylord Police Department in December 2017, he meets the requirements for removal from probation which is a successful review. Eichten requested Council remove Officer Kompelien from probation. Mayor Boeder reminded everyone there is a Resolution for this request.

8.C.ii. Removing Officer Fisher from probation

Chief Eichten stated Officer Kevin Fisher started with the Gaylord Police Department as a part-time officer in May 2017 he became a full-time officer in August 2018. Officer Fisher meets the requirements for removal from probation which is a successful review. Eichten requested the removal of probation. Mayor Boeder reminded everyone there is a Resolution for this request. Council discussed the wage scale and the possibility of a wage study in 2019. Eichten updated Council on the hiring of a part time officer. Interviews were held in December 2018 and January 2019 from these interviews one candidate stood out. This candidate successfully passed the background check, the physical and the physic test.

9. **Unfinished Business**

9.A. **Resolution 2019-26** Approving Purchase Agreement for Alliance Building Corporation
Council, Young and Walton discussed the terms of the purchase agreement. Council through consensus gave Walton permission to negotiate this purchase agreement with Alliance Building Corporation.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE RESOLUTION 2019-26 APPROVING PURCHASE AGREEMENT FOR ALLIANCE BUILDING CORPORATION WITH THE FOLLOWING CHANGES NO ASSESSMENT FEES FOR NICOLLET AVENUE AND THE DEVELOPER PAYS THE COST OF THE TITLE INSURANCE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. **Resolution 2019-27** Moving Officer Kompelien's status from probationary to a regular full-time employee per Section 5.3 of the Employee Handbook

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER PADILLA SECONDED, TO APPROVE RESOLUTION 2019-27 MOVING OFFICER KOMPENIEN'S STATUS FROM PROBATIONARY TO A REGULAR FULL-TIME EMPLOYEE PER SECTION 5.3 OF THE EMPLOYEE HANDBOOK. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.C. **Resolution 2019-28** Moving Officer Fisher status from probationary to a regular full-time employee per Section 5.3 of the Employee Handbook

COUNCIL MEMBER GROCHOW MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE RESOLUTION 2019-28 MOVING OFFICER FISHER'S STATUS FROM PROBATIONARY TO A REGULAR FULL-TIME EMPLOYEE PER SECTION 5.3 OF THE EMPLOYEE HANDBOOK. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. New Business

10.A.i. None

11. Other

11.A. RS Fiber Update

Uecker reported the high interest from the bank caused the shortfalls and refinancing should be beneficial.

11.B. Minnesota College of Osteopathic Medicine Update – Phil Keithahn
Phil Keithahn was absent from the meeting.

Mayor Boeder reminded Council of the League of Minnesota Cities Training on March 12th, 2019 at 6:00 p.m.

12. Upcoming Meetings and Events

13.A. Wednesday, March 6th – 6:30 – City Council Meeting

13.B. Sunday, March 10th – Fireman Pancake Breakfast - 7:00 am to 1:00pm at the Legion

13.C. Monday, March 11th – 5:00 - EDA Meeting

13.D. Monday, March 11th – 6:30 - Park & Rec Board @ Library

13.E. Tuesday, March 12th – 6:00 - League of Minnesota Cities Training on Good Governance

13.F. Wednesday, March 13th – 5:30 - P & Z Meeting

13.G. Wednesday, March 20th – 6:30 - City Council Meeting

13.H. Monday, March 25th – 7:00 - Fire Department Meeting

13.I. Tuesday, March 26th – 10:00 – Bid Opening for 3rd Street Extension Project

13.J. Wednesday, March 27th – 6:30 – Work Session

13. Adjournment of Regular Meeting

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER GROCHOW SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:36 p.m.

Lory Young
City Administrator

Don Boeder
Mayor