



**CITY OF GAYLORD**  
**CITY COUNCIL MEETING MINUTES**  
 Wednesday, May 1st, 2019  
 6:30 P.M., City Hall

**Members Present:** Mayor Boeder and Members, Grochow, Homme, Muchow, and Uecker.

**Members Absent:** Member Padilla

**Staff Present:** Aaron Walton, Walton Law Office; Lory Young, City Administrator; Lori Doering, Secretary/Utility Billing/Payroll Clerk; and Charlie Eichten, Chief of Police.

**Visitors Present:** Sibley Surveyors; Justin Black, SEH; and Joe Deis, Gaylord Hub.

**1. Call Meeting to Order**

Pursuant to due call and notice thereof, the meeting of the City Council was called to order by Mayor Boeder at 6:30 p.m.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited by Council and visitors present.

**3. Consider 05-01-19 Agenda**

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER UECKER SECONDED, TO APPROVE THE MAY 1<sup>st</sup>, 2019 AMENDED AGENDA WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

**4. Comments, Updates, Reports, Concerns**

- 4.A. Citizens - NONE
- 4.B. Council Members - NONE
- 4.C. City Staff - NONE

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**5. Consent Agenda**

COUNCIL MEMBER MUCHOW MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE THE CONSENT AGENDA, WHICH INCLUDED THE FOLLOWING ITEMS. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

5.A. Minutes

- 5.A.i April 8<sup>th</sup> – EDA Meeting
- 5.A.ii April 17<sup>th</sup> – City Council Meeting

5.B. Accounts Payable

- 5.B.i Ratified Accounts Payable – March 29<sup>th</sup> – April 18<sup>th</sup>, 2019

5.C. Reports of Officers, Boards, and Commissions

- 5.C.i None

- 5.D. Other  
5.D.i. None

6. **Public Hearings – 7:00 PM**

- 6.A. None

7. **Communications, Requests, and Petitions**

7.A. 2018 10<sup>th</sup> Street Project Update #20

Black commented the manhole lining is all that is left on the project. There is some cracking of the pavement and believe it is thermal cracking due to weather. They will report back when they have a detailed report. The trail will be done in mid-June.

7.B. "Plant Yourself in Gaylord" – May 11<sup>th</sup> - Gaylord Garden Club & Chamber

7.C. Gaylord Ambulance French Toast Breakfast – May 19<sup>th</sup> 7:00 am – 1:00 pm

7.D. Forever Young Senior Center – May News Letter

7.E. Habitat for Humanity – Qualified Families STILL Needed – Please tell your friends!

8. **Department and Committee Reports and Action Items**

8.A. Administration Department – Lory Young - City Administrator

8.A.i. Pond Meadows Lot Prices

Young reported the prices are set to cover the cost of doing the street. A 5% contingency is built into the project. Council consensus was to not have covenants, but some rules on how long to get a home built and some restrictions on modular verses manufactured. They also were agreeable to waiving new water and sewer connections rather than a tax rebate. The prices vary from \$28,000.00 to \$300,000.00 per lot. Avery will be ordering new mylars next week.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE THE LOT PRICES AS PRESENTED AND BEGIN OFFERING FOR SALE. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

B.A.ii. Date for Work Session

Young explained we have a few things to discuss for the immediate future and would like to set a date for a work session.

Council consensus was to have a work session on Monday May 20<sup>th</sup>, 2019 at 6:00 p.m.

8.B. City Services Department – Ty Reimers – City Services Manager

8.B.i. None

8.C. Police Department – Charlie Eichten – Chief of Police

8.C.i. None

9. **Unfinished Business**

9.A. **Resolution 2019-36:** Approving Funding Arrangement with Gaylord Ball Association for new Electronic Scoreboard – Bill Schulte

Young explained that the Gaylord Baseball Association let their 501c3 lapse and have not reapplied so far but plan to, so the donation would be tax deductible. The association plans to sell six signs at \$8,000.00 each over a five-year period.

COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER GROCHOW SECONDED, TO APPROVE RESOLUTION 2019-36 TO APPROVE FUNDING ARRANGEMENT WITH GAYLORD BALL ASSOCIATION FOR NEW ELECTRONIC SCOREBOARD. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

9.B. **Resolution 2019-37:** Calling for Proposed Assessments on 2019 Third Street Extension Project – Justin Black – SHE

Black explained there is only one property owner for this project, and that owner is the City of Gaylord. The total amount of the proposed assessment is \$827,000.00, the term is over 20 years and the interest rate is at 4.5%. They plan to hold a Public Hearing on Wednesday June 5<sup>th</sup>, 2019.

COUNCIL MEMBER HOMME MOVED, COUNCIL MEMBER MUCHOW SECONDED, TO APPROVE RESOLUTION 2019-37 CALLING FOR PROPOSED ASSESSMENTS ON 2019 THIRD STREET EXTENSION PROJECT. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED.

10. **New Business**

10.A. Railroad Avenue – Justin Black – SHE

Black reported Railroad Avenue was constructed in the late 1980's. From 3<sup>rd</sup> Street East to Tower Street the road is beyond repair. They are looking at options as to what can be done to preserve it as Railroad Avenue is not on the Capital Improvement Plan at this time. Also, from 3<sup>rd</sup> Street East going to the east is a two-block long gravel street that the city had to close the road due to the bad conditions. Black would like to discuss this more at the work session. Black also asked if each council member could drive the street before the work session.

10.B. Water & Sewer lines to Shoreview Lane & Third Street East

Black discussed the possible need to extend water service along 3<sup>rd</sup> Street East about 600 feet South. There is so far one property owner requesting water and sewer service. There is a sewer line that extends along 3<sup>rd</sup> Street East. If the property to the west becomes more developed there will be more of a need for water service. Black would like to discuss this further at the work session. Lastly there is an old tile line along Woodland Drive that is plugged in several places that is causing storm water surface flooding and they are looking into what can be done to alleviate the problem.

Young stated we also need to determine if Shoreview Lane does extend all the way to 3<sup>rd</sup> Street East. Black stated it is platted as an Outlot L and it should be researched.

10.C. MNDOT Traffic Study for Reroute of CSAH 21

Black explained to help move the re-routing of CSAH 21 and the Highway 5/19 project along, MnDOT would like to do a traffic study of the area and split the cost between the City, County and MnDOT. The study would include CSAH 21 in front of the school. The Mayor asked if the study could include the 3-tiered speed limit on Highway 5. Black said he could ask for it to be included. We also want to have some traffic cameras at the intersection of Highways 5/19 and Melro Street to have on film some of the close calls that happen at that intersection.

Black also wanted to update council that Dirt Merchants plans a start date of May 13<sup>th</sup>, 2019 depending on the weather and how quickly things dry up.

**11. Other**

- 11.A. Minnesota College of Osteopathic Medicine Update – Phil Keithahn  
None

**12. Closing Comments**

- Council - NONE
- Staff – Young informed council that Habitat for Humanity will be having a Hard Hat Breakfast in Mankato on May 21<sup>st</sup>, 2019 from 7:00 a.m. to 9:00 a.m. if anyone is interested in attending. They also will have a speaker.

**13. Upcoming Meetings and Events**

- 14.A. Wednesday, May 1<sup>st</sup> – 6:30 – City Council Meeting  
 14.B. Monday, May 6<sup>th</sup> – 6:30 – Ambulance Meeting  
 14.C. Wednesday, May 8<sup>th</sup> – 5:30 - Planning and Zoning Meeting  
 14.D. Friday, May 10<sup>th</sup> – Noon – Library  
 14.E. Monday, May 13<sup>th</sup> – 5:00 - EDA Meeting  
 14.F. Monday, May 13<sup>th</sup> – 6:30 - Park Board Meeting - Library  
 14.G. Wednesday, May 15<sup>th</sup> – 6:30 – City Council Meeting  
 14.H. Wednesday, May 22<sup>nd</sup> – 6:30 – HPC Meeting – Library  
 14.I. Monday, May 27<sup>th</sup> – City Hall Closed for Memorial Day  
 14.J. Monday, May 28<sup>th</sup> – 7:00 – Fire Department Meeting

**14. Adjournment of Regular Meeting**

There being no further business to come before the City Council. COUNCIL MEMBER UECKER MOVED, COUNCIL MEMBER PADILLA SECONDED TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MOTION CARRIED. The meeting was adjourned at 7:40 p.m.

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Lory Young  
City Administrator

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Don Boeder  
Mayor