THE HUB OF SIBLEY COUNTY
GAYLORD

CITY OF GAYLORD **PERMIT No. SP_ _ _ _ _ _ _ _**

SIGN PERMIT APPLICATION

Notice to applicant. A permit shall be required to erect any sign within the Orderly Annexation Boundaries of the City of Gaylord. No sign shall be erected by any person until this permit application and plan for the proposed sign has been received by the Planning and Zoning Commission and approved by the City Council. The signage plan shall contain the following information.

SITE ADDRESS OR LOCATION:_____

ZONING DISTRICT _____ NUMBER OF SIDES: _ _ _ _

SQUARE FOOTAGE OF SIGN_____ FRONT FOOTAGE OF PROPERTY_____

TYPE OF SIGN_____ HEIGHT (ABOVE GRADE):_____

WILL THE SIGN BE LIGHTED? D NO DYES, HOW SO:_____

The applicant must also supply with this Permit Application the following:

- An explanation or drawing showing location of existing and proposed buildings on the site.
- The location of existing buildings within one hundred (100) feet of the site.
- Location and height of all existing and proposed signs on the site, complete with route of electrical supply to signs, if wired.
- All specifications and dimensions (including height, width and depth) of signs including the lettering size and graphics.
- Description of sign and frame materials and colors, including suppotis.
- Planter box details, if used, such as materials and colors, including supports.
- If it is a wall sign, include the wall anchorage details.

CONTACT PERSON ..... PHONE _____

ADDRESS _____

_____

The undersigned hereby represents upon all the penalties oflaw, that all statements herein are true and that all signs will be constructed in accordance with the Gaylord Zoning Ordinance, the information provided in this application and all other applicable regulations.

SIGNATURE..... DATE .....

APPROVED D _____ _____

DENIED ☐ Zoning Administrator Date

Application Fee $50.00 Received by: Date: CR#